

GOVERNMENT OF MAHARASHTRA

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS REGION, NASHIK

PUBLIC WORKS CIRCLE, AHMEDNAGAR

E-Tender Notice No 01 for 2024-25 (RFQ)

**REQUEST FOR
QUALIFICATION**

**REQUEST FOR QUALIFICATION OF
CONSULTANTS / CONSULTANCY FIRMS
FOR EMPANELMENT UNDER VARIOUS
CONSULTANCY SERVICES IN
PUBLIC WORKS REGION, NASHIK**

**Executive Engineer
Public Works Division, Ahmednagar**

INDEX

NAME OF WORK	REQUEST FOR QUALIFICATION OF CONSULTANTS / CONSULTANCY FIRMS FOR EMPANELMENT UNDER VARIOUS CONSULTANCY SERVICES IN PUBLIC WORKS REGION, NASHIK
-----------------------------	---

Sr. No.	Items	Page No.
1.	E-tender Notice	3
2	Brief Tender Notice	
2	Detail Tender Notice	
2.	Expression of Interest	
3.	Chapter - 1 Pre-Qualification in General	
4.	Chapter - 2 Guideline for Preparation of Request for Qualification	
5.	Chapter - 3 Definitions	
6.	Chapter - 4 Equipments & Software's Required.	
7.	Chapter - 5 Category Wise Eligibility & Experience	
8.	Chapter - 6 Submission of Documents Evaluation & Marking	
9.	Chapter - 7 Empanelment	
10.	Chapter - 8 Other Terms & Conditions	
11.	Chapter - 9 Fee Structure	
12.	Chapter - 10 Brief Scope of Work	
13.	Form - 1 Application for Empanelment	
14.	Form - 2 Organization Details	
15.	Form - 3 Details of Director/Partner/Proprietorship	
16.	Form - 4 No of Personnel in the Organization or Associate firm	
17.	Form - 5 List of Consultancy Assignment Completed	
18.	Form - 6 List of Major Consultancy Assignment in progress	
19.	Form - 7 Financial Status	
20.	Form - 8 List of Equipment Available with the Firm	
21.	Form - 9 Works Allotted During Period of Empanelment	
22.	Form -10 Details of Litigation/ Disputes	
23.	Form - 11 Details of Awards	
24.	Annexure - I Affidavit	

महाराष्ट्र शासन

कार्यकारी अभियंतायांचे कार्यालय, सार्वजनिक बांधकाम विभाग, अहमदनगर - ४१४००१

दूरध्वनी-कार्यालय:- (०२४१) २३२५ ३३४	फॅक्स: (०२४१) २३२५ ३३४
ई-मेल:- ahmednagar.ee@mahapwd.com	वेबसाईट: www.mahapwd.com
जा.क्रं.लेखा/निविदा/ ६७१३ / सन २०२४	दिनांक. ३०/०९/२०२४

प्रति,

सहाय्यक संचालक (जाहिराती)
माहिती व जनसंपर्क महासंचानालय,
हुतात्मा राजगुरुचौक, मादामकामा मार्ग,
१७ वा मजला, मंत्रालयासमोर,
मुंबई - ४०००३

विषय:- नाशिक प्रादेशिक विभागांतर्गत निवडसुचीवर सर्वसाधारण सल्लागार नियुक्तीबाबत
ई-सुचना प्रसिध्द करण्याबाबत, सुचना क्रं.०१ सन २०२४-२५

महाशय,

सोबत जोडलेली निविदा सुचना वृत्तपत्रामध्ये प्रसिध्द करणेस विनंती आहे.

१.	जाहिरात देणा-या अधिका-याचे नांव व दूरध्वनी क्रमांक	-	श्री.लक्ष्मीकांत ब.जाधव, कार्यकारी अभियंता, सा.बां.विभाग, अहमदनगर दूरध्वनी क्र. ०२४१-३२५३३४/२३२५०८६
२.	कोणत्या तारखेस/ तारखेपुर्वी प्रसिध्द करावयाची आहे	-	दिनांक ७/१०/२०२४ रोजी किंवा त्यापुर्वी
३.	जाहिरातीचे स्वरूप	-	फक्त एकदाच
४.	जाहिरात किती वेळा प्रसिध्द करावयाची त्यासंबंधी माहिती	-	जिल्हास्तरीय एक मराठी वृत्तपत्रात एक वेळ राज्यस्तरीय दोन मराठी व दोन इंग्रजी वृत्तपत्रात एकवेळ फक्त राज्यस्तरीय एक हिंदी वृत्तपत्रात एकवेळ फक्त सदरहू निविदा सूचना जास्तीत जास्त खप असणा-या वर्तमान पत्रात प्रसिध्द करावी.
५.	जाहिरात देयक कोणत्या नावाने करावयाचे त्या कार्यालयाचे नांव	-	कार्यकारी अभियंता, सा.बां.विभाग, अहमदनगर

कार्यकारी अभियंता
सार्वजनिक बांधकाम विभाग
अहमदनगर

प्रत-मुख्य अभियंता, सा.बां.प्रा.विभाग, नासिक यांना माहितीसाठी सविनय सादर.

प्रत-अधीक्षक अभियंता, सा.बां.मंडळ, अहमदनगर यांना माहितीसाठी सविनय सादर.

प्रत-कार्यकारी अभियंता सा.बां.विभागसंगमनेर/रोहयोविभाग अहमदनगर/जि.प.(सा.बां)उत्तर/दक्षिणविभाग, अहमदनगर

SECTION - I

**NOTICE INVITING
PROPOSALS**

**GOVERNMENT OF MAHARASHTRA
PUBLIC WORKS DEPARTMENT**

PUBLIC WORKS DIVISION AHMEDNAGAR
E-Tender Notice No 01 for 2024-25 (RFQ)

Sealed online e – proposals along with hard copy(Two sets) for the following work are invited by the Executive Engineer, Public Works Division, Ahmednagar-414 001 (Telephone No. 0241-2325086) from the Consultants/consulting firms for various Consultancy services in P.W. Region, NASHIK

E-tender work No.	Name of Work	Total Time Period Of Empanelment	Cost of Proposal Form Fee Rs.
1	REQUEST FOR QUALIFICATION OF CONSULTANTS / CONSULTANCY FIRMS FOR EMPANELMENT UNDER VARIOUS CONSULTANCY SERVICES IN PUBLIC WORKS REGION, NASHIK	Three Years (36 Months)	5000/- (e-payment gateway) for each category under each respective class to be applied separately

E-Tender Time Schedule

Sr.No.	Stage	Start Time & Date	Expiry Date & Time
1	Publishing date and Time	Dt- 7/10/2024 from 16.00 hrs	5/11/2024
2	Tender Document Sale start and End date, Time	Dt- 7/10/2024 from 16.00 hrs	5/11/2024 18.00 Pm.
3	Pre-Bid Meeting Time & Date & place	Dt.24/10/2024 at 12.30 Hrs.	in the office of Superintendent Engineer, Public Works Circle, Ahmednagar
4	Bid Submission Start and End date, Time	Dt- 7/10/2024 from 16.00 hrs	5/11/2024 Pm.
5	Place, Date and timing of opening of Proposals.	From Dt. 8/11/2024 at 11.00 hrs. in the office of Superintendent Engineer, Public Works Circle, Ahmednagar (If Possible).	

Note :- (A) All the payment towards cost of Proposal form fees will be done online only. Generally RTGS/NEFT requires time to update, hence Time 23.00 hrs.is given to the consultants/consultancy firms. Please note that consultants/consultancy firms should complete activity at least one day before for safer side

Note :- (B) If Any Bidder Interested for more than 01 (ONE) category They should have to pay separate fees for each category under each respective class of proposal. Proposal form fees to be paid in the name of Executive Engineer, Public Works Division, Ahmednagar Payable at Ahmednagar. Hard / Xerox copy of proposal fees payment and letter of application for each category should be submitted physically in the office of the Executive Engineer, P.W. Division Ahmednagar within 48 hrs after online submission.

1. All eligible/interested Consultants who want to participate in tendering process should compulsory get enrolled on e-tendering portal <http://mahatenders.gov.in> before down loading tender documents and participate in e-tendering.
2. Tenderers are requested to contact on following telephone numbers for any doubts/information/difficulty regarding on line enrollment or obtaining digital certificate Contact Us- (N.I.C.) The 24X7 Toll free Telephonic Help Desk Number-1800 3070 2232 Mob. No. 91 7878107985/86, 91 7878007972/73
3. **It is compulsory for all participants to submit all documents online and also its hard (scanned from original) copy (2 Sets) to this office within 48 hrs after online submission.**
4. Other term and conditions are displayed in online e-proposal forms. Right to reject any or all online proposal of work without assigning any reasons thereof are reserved.

5. Above Tender Notice is displayed on P.W.D. website
www.mahapwd.com

**Executive Engineer,
Public Works Division, Ahmednagar**

BRIEF TENDER NOTICE

Government of Maharashtra
PUBLIC WORKS DIVISION, AHMEDNAGAR
NOTICE FOR EMPANELMENT OF CONSULTANTS/CONSULTANCY FIRMS UNDER
P.W. REGION, NASHIK
TENDER NOTICE NO. 01 FOR 2024-2025

REQUEST FOR QUALIFICATION OF CONSULTANTS / CONSULTANCY FIRMS FOR EMPANELMENT UNDER VARIOUS CONSULTANCY SERVICES IN PUBLIC WORKS REGION, NASHIK

The Executive Engineer, Public Works Division, Ahmednagar, has decided to carry out the process for empanelment of the CONSULTANTS/CONSULTANCY FIRMS for various Consultancy Services ,in PW Region, NASHIK. The Executive Engineer, Public Works Division, Ahmednagar, Chatrapati Sambhajnagar Road, Ahmednagar Phone No.0241-2325086 (email- ahmednagar.ee@mahapwd.gov.in.) NOW INVITES FROM ELIGIBLE CONSULTANTS/CONSULTANCY FIRMS A REQUEST FOR QUALIFICATION PROPOSAL FOR EMPANELMENT UNDER VARIOUS CONSULTANCY SERVICES IN P.W. REGION, NASHIK, FOR THREE YEARS. The details are available in the Tender Notice No.01 for 2024-2025 which is displayed on P.W.D. Website, www.mahapwd.com and www.mahatenders.gov.in

The Proposal can be downloaded from www.mahatenders.gov.in. The Schedule of submission mentioned in the e-tender notice should be strictly adhered to.

Address in case of any Communication,

Executive Engineer, Public Works Division, Ahmednagar
Chatrapati Sambhaji Nagar Road, Ahmednagar Phone No.0241-2325086
Email: ahmednagar.ee@mahapwd.gov.in

Executive Engineer,
Public Works Division,
Ahmednagar

DETAILED TENDER NOTICE
GOVERNMENT OF MAHARASHTRA
(Public Works Department)

**REQUEST FOR QUALIFICATION OF CONSULTANTS / CONSULTANCY FIRMS FOR
EMANELMENT UNDER VARIOUS CONSULTANCY SERVICES IN PUBLIC WORKS REGION,
NASHIK**

1. The Department invites REQUEST FOR QUALIFICATION proposal from consultants/consultancy firms to undertake and perform the following consultancy services for P.W. Region, NASHIK, as per the duties and functions set forth.
 1. Architectural Consultant/Consultancy Firms Services for Design, Planning and Consultations For Buildings.
 2. Engineering Consultant/Consultancy Firms Services for Structural Design of Buildings.
 3. Engineering Consultant/Consultancy Firms Services for structural audit of Buildings with testing services.
 4. Engineering Consultant/Consultancy Firms Services for Structural Design of Bridges.
 5. Engineering Consultant/Consultancy Firms Services for structural audit of Bridges with testing services.
 6. Proof Consultant/Consultancy Firms Services for Building and Bridge Design.
 7. Consultant/Consultancy Firms Services for road design & DPR Preparation.
 8. Project Management Consultant/Consultancy Firms Services for building
 9. Project Management Consultant/Consultancy Firms Services for Bridges.
 10. Consultant/Consultancy Firms Services for Land Acquisition.
 11. Consultant/Consultancy Firms Services for Forest and Environmental Clearances.
 12. Chartered Accountants/ Company Secretary Services for financial analysis.
 13. Consultant/consultancy firms services for Preparation of DPR for ROB/RUB/Flyover/BOT projects/PPP Projects
 14. Consultant/Consultancy Firms Services for Fire Fighting Services.
 15. Consultant/Consultancy Firms Services for Geotechnical Investigation Services.
 16. Consultant/Consultancy Firms Services for Legal Advisory Services
 17. Software development Services.
 18. Technical Experts and Advisory Services.
 19. Techno-Economic- Legal advisor / BOT / PPP Expert Services.
 20. Consultant/Consultancy Firms Services for Gardening, Horticulture and arboriculture.
 21. Consultant/Consultancy Firms Services for MEP works of Buildings and Structures
 22. Architectural Consultant/Consultancy Firms Services for conservation of Heritage Buildings and Structures.
2. The Engineer-In-Charge shall invite the Firms to submit their respective technical and financial details. All the details so received shall be opened and pursuant to the evaluation thereof, the Authority shall shortlist eligible firms on the basis of their scores as per the eligibility criteria mentioned in **Chapter 4 & 5**.
3. Empaneled Consultant will require to undertake the work as defined in the **BRIEFSCOPE** of the respective Consultancy Services as mentioned briefly in **chapter 10**.
4. Based on relevant experience of respective Consultant/Consultancy Firms, as detailed in **Chapter 1 to 8**, P. W. D. will shortlist the firms and prepares a panel of consultants, which will be valid for respective Consultancy Services only.
5. The empanelment of consultants/consultancy firms will be for a period of three years with valid extensions, if any or till fresh empanelment is done whichever is earlier.
6. The consultants/consultancy firms, who desires to enlist themselves in the Empanelment of Public Works

Region, Nashik, shall submit application for Empanelment in the respective category (**i.e. separate envelop for separate category including full set of all required information etc.**). If the firm/ applicant wish to apply for empanelment in more than one category, then they shall submit the application as well as form fee separately for each category & Class.

7. Public Works Department Reserves the right to reject any or all applications without assigning any reason thereof.
8. The empanelment of those consultants who are already empaneled previously in P.W. Region, Nashik, ends automatically when the fresh empanelment is done through this notice.
9. Prequalification/Empanelment does not necessarily mean that a job will be assigned to the empaneled Consultant. With Such empanelment the empaneled firm / person shall be eligible to participate in consultancy works proposed by P.W.D
10. Clarifications if necessary will be sought from the applicants before empanelment. All information submitted by the applicants during the process of empanelment will be the property of Public Works Department and will not be returned.
11. Interested Consultant/consultancy firms / joint ventures may obtain further information at the following address.

Address for Communication:

**Office of The Executive Engineer,
Public Works Division, Ahmednagar
Chatrapati Sambhajinagar Road, Ahmednagar
Phone No.0241-2325086
Email: ahmednagar.ee@mahapwd.gov.in**

CHAPTER - 1

PRE-QUALIFICATION IN GENERAL

The Department invites REQUEST FOR QUALIFICATION proposal from consultants/consultancy firms to undertake and perform the following consultancy services for P.W. Region, NASHIK, as per the duties and functions set forth.

1. Architectural Consultant/Consultancy Firms Services for Design, Planning and Consultations For Buildings.
2. Engineering Consultant/Consultancy Firms Services for Structural Design for Buildings.
3. Engineering Consultant/Consultancy Firms Services for structural audit for Buildings with testing services.
4. Engineering Consultant/Consultancy Firms Services for Structural Design for Bridges.
5. Engineering Consultant/Consultancy Firms Services for structural audit for Bridges with testing services.
6. Proof Consultant/Consultancy Firms Services for Building and Bridge Design.
7. Consultant/Consultancy Firms Services for road design & DPR Preparation.
8. Project Management Consultant/Consultancy Firms Services for building
9. Project Management Consultant/Consultancy Firms Services for Bridges.
10. Consultant/Consultancy Firms Services for Land Acquisition.
11. Consultant/Consultancy Firms Services for Forest and Environmental Clearances.
12. Chartered Accountants/ Company Secretary Services for financial analysis.
13. Consultant for Preparation of DPR for ROB/RUB/Flyover/BOT projects/PPP Projects
14. Consultant/Consultancy Firms Services for Fire Fighting Services.
15. Consultant/Consultancy Firms Services for Geotechnical Investigation Services.
16. Consultant/Consultancy Firms Services for Legal Advisory Services
17. Software development Services.
18. Technical Experts and Advisory Services.
19. Techno-Economic-Legal advisor / BOT / PPP Expert Services.
20. Consultant/Consultancy Firms Services for Gardening, Horticulture and arboriculture.
21. Consultant/Consultancy Firms Services for MEP works of Buildings
22. Architectural Consultant/Consultancy Firms Services for conservation of Heritage Buildings and structures.

1. PREAMBLE

- 1.1 Public Works Department undertakes various types of civil works viz., Construction of Residential and Non-residential building, roads, bridges, ROB, Flyover, conservation of heritage structures, interior design, etc.
- 1.2 In this context, Public Works Department proposes to appoint panel of Consultants for Class I (For projects having unlimited costs), Class II, (For projects costing up to Rs 25 Crs) , Class III (For projects costing up to Rs 10 Crs), Class IV (For projects up to 5.00 Cr Projects) and/ or appointing consultant / consultancy firms (empaneled within Class IV category) for consultancy services costing up to Rs. 5.00 Lakhs, who can assist Public Works Department in execution of the works/ provide services to the desired satisfactory level for various activities related with services of infrastructure development.

2. INFORMATION TO APPLICANTS:

- 2.1 Empanelment documents shall be downloaded and submitted from our Public Works Department's website at <http://mahatenders.gov.in>

Application form for empanelment shall be submitted online along with Annexure duly filled in/typed along with forwarding letter of the firm and copies of all required documents with all pages signed and stamped by the Authorized Signatory. Also hard copies (Two Copies in bound volume) shall be submitted in sealed envelope on or before expiry of 48 Hrs after last date of online submission of application at the Office of Executive Engineer, Public Works Division Ahmednagar, Nagar Ch. Sambhajinagar Road, Ahmednagar- 414003. **Separate Application and form fee for individual each category & Class I, Class II, Class III, and Class IV shall be submitted.**

- 2.2 The application shall be submitted only as per the enclosed format (s) along with **Form 1 to 11**. Self attested documentary proof(s) in respect of the details furnished in the application form shall be submitted along with the application. The intending applicants shall also submit the list of such projects where due to any disputes/ litigation/ arbitration/ action was invoked and or the consultancy services were suspended by the Client in form No 9. Suppression of any information in this regard may lead to cancellation of empanelment of the Firm/Agency concerned, if such information comes to the notice of Public Works Division after empanelment. Incomplete applications will be summarily rejected and no further correspondence will be entertained.

- 2.3 The application shall be signed by the authorized person (s) of the firm. All pages of the Documents shall be signed / sealed. The Firm, who desires to enlist themselves in the Empanelment of Public Works Region, Nashik shall submit application for Empanelment in the respective category (**i.e. separate envelop for separate category including full set of all required information etc.**). If the firm/ applicant wish to apply for empanelment in more than one category &/or Class , then they shall submit the application separately for each category & each Class.

- 2.4 Public Works Department Reserves the right to reject any or all applications without assigning any reason thereof.

- 2.5 The empanelment of "Consultancy Firm" will be **for a period of 3 years with valid extensions if any or till fresh empanelment is done whichever is earlier.**

- 2.6 Prequalification/Empanelment does not necessarily mean that a job will be assigned to the empanelled Consultant. With Such empanelment the empanelled firm / person shall be

eligible to participate in consultancy work proposed by P.W.D

- 2.7 Clarifications if necessary will be sought from the applicants before empanelment. All information submitted by the applicants during the process of empanelment will be the property of Public Works Department and will not be returned.

3. INSTRUCTIONS TO APPLICANTS:

3.1. GENERAL

- 3.1.1. All information requested for in the enclosed forms should be furnished against the respective columns in the format. **Applicants are cautioned that non submission of complete information as per the required forms or making any change in the prescribed forms may result in the application being summarily rejected.**
- 3.1.2. The applicant's name, signature and stamp shall appear on each page of the application form.
- 3.1.3. The application form can be downloaded from the website of Public Works Department.
<http://mahatenders.gov.in>
- 3.1.4. Copies of the References, information, work orders and completion certificates from the respective clients certifying the suitability, technical knowhow, experience or capability of the applicant shall be submitted by the applicant, which will be verified by Public Works Department as and when required.
- 3.1.5. The applicants are advised to attach any additional information which he thinks fit and necessary in regard to proving his capabilities. No further information will be entertained after submission of the application unless it is specifically called for by Public Works Department.
- 3.1.6. The cost incurred by the applicants in preparation & submission of this application, providing clarifications or attending discussions in connection with process of empanelment shall be borne by the applicant. In no case Public Work Department will be responsible or liable for these costs regardless of the outcome of the process.
- 3.1.7. The relevant document need to be attached if consultants having specialization in specific field. (Example. Bridge Aesthetics, Structural Audit of Bridges, Land acquisition, statutory approvals experts, underwater Investigation and Constructions etc.)

Blank Page

CHAPTER - 2

GUIDELINES FOR PREPARATION OF REQUEST FOR QUALIFICATION

The Consultant shall fill up the enclosed forms 1 to 11 in single copy.

1. The Short listing of Consultant shall be done based on the marks obtained by the firm after evaluation of firm's experience, credential etc. A Consulting Agency/ Engineering firm may submit the proposal either as a sole applicant, or as a partnership firm/consortium.
2. Complete name of firm, date of establishment and type of organization whether Individual, proprietorship, partnership, private limited company, limited company etc
3. Name of affiliate firms, their years of establishment, countries of origin and type of organization.
4. Exact and complete home office address, business address, telephone number, Fax number, E-mail and cable address. For consulting firms of foreign registry, indicate their branch office(s) established in India with details in the aforesaid manner. Information is to be furnished by the applicant.
5. If present firm is the successor to or outgrowth of one or more predecessor firms, fresh name(s) of former entity (ties) and the year(s) of their original establishment etc information is to be furnished by the applicant.
6. Present a brief narrative description of the firms. Information is to be furnished by the applicant.
7. List not more than two (2) principals who may be contacted by this Office. Listed principals must be empowered to speak for the firm on policy and contractual matters. Information is to be furnished by the applicant.
8.
 - i. Indicate the number of employees by discipline. While some personnel may be qualified in several disciplines, each person should be counted only once in accordance with his/her primary functions.
 - ii. Indicate the number of permanent / regular employees and associates by discipline with experience of minimum 2 to 5 years, 5 to 10 years, more than 10 years.

9. Form no 5 indicates the completed consultancy projects of the consultant and those handled in the last Five (5) years. The Second column represents the list of all eligible projects. The Third column represents the name of the project, and how it was accomplished, i.e. as Prime Consultant or through joint venture or as an associate with other Consultants. If it was implemented as an associate with other consultant, indicate name of the consultant. Fourth column represents the consulting services rendered, defined as clearly as possible. Fifth column represents the Client whom the services were rendered and the address of the Client. Sixth column represents estimated cost of the project. The currency conversion rate shall be furnished, if applicable. Seven and Eighth columns represent period of completion of the project. Ninth column represents liquidated damages, if any, imposed on consultant. Any other information, remarks if any, shall be entered in last Tenth column. Attach completion certificates or any equivalent proof to substantiate the experience. The Agency/Firm should furnish the project-wise supporting statement which best illustrates the experience of the agency/firm relevant to the project.

10. List of minimum essential equipment which the firm must possess for eligibility is given in Chapter 4.

CHAPTER - 3

DEFINITIONS

In this Agreement, the following words and expressions shall, unless repugnant to the context or meaning thereof, have the meaning hereinafter respectively assigned to them:

- “**Accounting Year**” means the financial year commencing from the first day of April & ending on March of the next year.
- “**Assignment / Job**” means the work to be performed by the Consultant indicated in Chapter 10
- “**Agreement**” means this Agreement, hereto and any amendments thereto made in accordance with the provisions contained in this Agreement;
- “**Applicable Laws**” means all laws, brought into force and effect by GOI or the State Government of Maharashtra, including rules, regulations and notifications made there under, and judgments, decrees, injunctions, writs and orders of any court of record, applicable to this Agreement and the exercise, performance and discharge of the respective rights and obligations of the Parties hereunder, as may be in force and effect during the subsistence of this Agreement;
- “**Applicable Permits**” means all clearances, licenses, permits, authorizations, no objection certificates, consents, approvals and exemptions required to be obtained or maintained under Applicable Laws in connection with the Project during the subsistence of this Agreement;
- “**Arbitration Act**” means the Arbitration and Conciliation Act, 1996 and shall include modifications to or any re-enactment thereof, as in force from time to time;
- “**Authority**”:- Unless Otherwise specified, the Authority means “**Executive Engineer**” of the concerned division.
- “**Associate**” or “**Affiliate**” means, in relation to either Party {and/or Consortium Members}, a person who controls, is controlled by, or is under the common control with such Party {or Consortium Member} (as used in this definition, the expression “control” means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty per cent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct the management and policies of such person, whether by operation of law or by contract or otherwise);
- “**Bid**” means the documents in their entirety comprised in the bid submitted by the {selected bidder/Consortium} in response to the in accordance with the provisions thereof;

- **“Bid Security”** means the security provided by the Consultant to the Government along with the **Bid in a sum of 2 % of the total cost of consulting charges in accordance** With the RFP, and which is to remain in force until substituted by the Security deposit;
- **“Change in Law”** means the occurrence of any of the following after the date of Bid:
 - a. The enactment of any new Indian law as applicable to the State;
 - b. The repeal, modification or re-enactment of any existing Indian law as applicable to the State;
 - c. The commencement of any Indian law, as applicable to the State, which has not entered into effect until the date of Bid;
 - d. A change in the interpretation or application of any Indian law, as applicable to the State, by a judgment of a court of record which has become final, conclusive and binding, as compared to such interpretation or application by a court of record prior to the date of Bid; or (e) any change in the rates of any of the Taxes that have a direct effect on the Project;
- **“Chief Engineer”** shall have the meaning The Chief Engineer of the Public Works Region, Nashik in which the Consultancy services work is proposed.
- **“Company”** means the company acting as the Consultant under this Agreement;
- **“Consultant”** means The Firm/Company or a person in the capacity of, to acting as & for providing various services towards completion of assignment/job.
- **“Consortium”** shall mean an association or combination of partnering entities, being consortium members and includes one or more identified and named sub-Consultant(s), coming together with Lead Member for submission of a Proposal.
- **“Contract”** means the contract signed by and between Authority and the Consultant and all its attached documents.
- **“Dispute”** shall have the meaning set forth in Any dispute, difference or controversy of whatever nature howsoever arising under or out of or in relation to this Agreement (including its interpretation) between the Parties, and so notified in writing by either Party to the other Party (the **“Dispute”**) shall, in the first instance, be attempted to be resolved amicably, if not, the decision of Chief Engineer, will be final.

The Parties agree to use their best efforts for resolving all Disputes arising under or in

respect of this Agreement promptly, equitably and in good faith and further agree to provide each other with reasonable access during normal business hours to all non-privileged records, information and data pertaining to any Dispute.

- **“Dispute Resolution Procedure”** means the procedure for resolution of Disputes set forth in Terms Of Reference (**TOR**).
- **“Document”** or **“Documentation”** means documentation in printed or written form, or in tapes, discs, drawings, computer programs, writings, reports, photographs, films, Cassettes, or expressed in any other written, electronic, audio or visual form; duly signed by the Authorized person.
- **“Drawings”** means all of the drawings, calculations and documents pertaining to the Project.
- **“DPR”** Detail Project Report of the Consultancy Project/Assignment/Job.
- **“Day”** means ‘a’ calendar day.
- **“Executive Engineer”** shall have the meaning The Executive Engineer of the Concerned Public Works Division under which the Consultancy services work is proposed.
- **“Engineer-in-charge”** means the representative of the Authority or any equivalent Officer appointed by the Authority.
- **“GOI”** means the Government of India
- **“GOM”** – means the Government of Maharashtra.
- **“Good Industry Practice”** means the practices, methods, techniques, designs, standards, skills, diligence, efficiency, reliability and prudence which are generally and reasonably expected from a reasonably skilled and experienced operator engaged in the same type of undertaking as envisaged under this Agreement and which would be expected to result in the performance of its obligations by the Consultant in accordance with this Agreement, Applicable Laws and Applicable Permits in reliable, safe, economical and efficient manner;
- **“Government”** means the Government of the State of Maharashtra;
- **“Government Representative”** means such person or persons as may be authorized in writing by the Government to act on its behalf under this Agreement and shall include any person or

persons having authority to exercise any rights or perform and fulfill any obligations of the Government under this Agreement;

- **‘Lead Partner’**: shall mean the member of the consortium duly nominated/authorized by all members of that consortium as a lead partner.
- **“IRC”** means the Indian Roads Congress;
- **“BIS”** Bureau of Indian Standard.
- **“INR”** shall have the meaning Indian Rupees.
- **“JV”** Shall have the meaning Joint Venture.
- **“MORTH”** means the Ministry of Road Transport and Highways or any substitute thereof dealing with highways;
- **“NH”** shall have the meaning National Highway.
- **“NBC”** – National Building Code of India (Latest Edition).
- **“Period Of Service”** The Period of empanelment of Consultant will be **MAXIMUM THREE YEARS** (3 years) from issue of **Empanelment Order** or **earlier**, whichever decided by Superintending Engineer, P.W. Circle Ahmednagar.
- **“Project Management Consultant (herein after referred as PMC)”** means any eligible entity as per RFQ which submits a Proposal, either individually or as Consortium (in the latter case through Lead Member), and which upon selection, would provide Services to the Authority under the Contract.
- **“Personnel”** means professionals and support staff provided by the Company or by any Sub-Consultant and assigned to perform the Services or any part thereof.
- **“PWD”** or **“Public Works Department”** means the Public Works Department of the State Government or any substitute thereof dealing with State Highways and **“Secretary, PWD”** means the Secretary to the State Government in that Department;
- **“P.W.Region, Nashik”** Shall have the meaning Jurisdiction comes under Chief Engineer, Public Works Region, Nashik.

- **“Public Works Circle Ahmednagar”**- Shall have the meaning Jurisdiction comes under Superintending Engineer, Public Works Circle Ahmednagar.
- **“RBI”** means the Reserve Bank of India, as constituted and existing under the Reserve Bank of India Act, 1934, including any statutory modification or replacement thereof, and its successors; **“Re.”**, **“Rs.”** or **“Rupees”** or **“Indian Rupees”** means the lawful currency of the Republic of India; **“RFQ”** means the REQUEST FOR QUALIFICATION document issued by the Engineer – incharge for the selection of Consultant.
- **“RFP”** means the REQUEST FOR PROPSAL document issued by the Executive Engineer for the selection of Consultant.
- **“Specifications and Standards”** means the specifications and standards relating to the quality, quantity, capacity and other requirements for the Project and any modifications thereof or additions thereto, as included in the design and engineering for the Project submitted by the Consultant to and expressly approved by the Government;
- **“State”** means the State of Maharashtra and **“State Government”** means the Government of that State;
- **“Suspension”** shall have the meaning temporary halt of the consultancy services by the PWD;
- **“Security Deposit”** shall have the meaning **2%** of the Total Cost of Consulting Services which shall be paid as informed by Engineer In Charge.
- **“SH”** shall have meaning State Highway.
- **“Superintending Engineer”** shall have the meaning The Superintending Engineer of the Concerned Public Works Circle in which the Consultancy services work is proposed.
- **“Taxes”** means any Indian taxes including excise duties, customs duties, value added tax, sales tax, local taxes, cess and any impost or surcharge of like nature (whether Central, State or local) on the goods, materials, equipment and services incorporated in and forming part of the Project Highway charged, levied or imposed by any Government Instrumentality, but excluding any interest, penalties and other sums in relation thereto imposed on any account whatsoever. For the avoidance of doubt, Taxes shall not include taxes on corporate income.
- **“TOR”** means the Term of References given in this document.

3.1 STATEMENT:

1. Accomplished statement must be submitted online on <http://mahatenders.gov.in>
2. The document shall be the basis of drawing up a shortlisting of Consultants who will be invited to submit proposals for the services required.
3. All applications shall be submitted in English.
4. The empanelment of the Consultants shall be done for the project to be taken up.

3.2 METHOD OF APPLYING

1. If the application is made by a proprietary firm, it shall be signed by the Proprietor above his full type written name and full name of his firm with the current address.
2. If the application is made by a firm in partnership, it shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding Power of Attorney for signing the application, in which case a certified copy of registered Partnership Deed shall accompany the application.
3. If the application is made by a Limited Company, it shall be signed by a duly authorized person holding the Power of Attorney for signing the application, in which case a certified copy of the Power of Attorney issued by the Board of Directors shall accompany the application along with registration of company under company Act.
4. The Practicing Architects of the Architectural firm/Consultant should be registered with Council of Architects and valid certificate to that effect shall be enclosed along with Form No. 2.

3.3 FINAL DECISION MAKING AUTHORITY

1. The Superintending Engineer / Authority reserves the right to reject or accept any one or all applications and to annul the process and reject all the applications at any time without assigning any reason(s) thereof and without thereby incurring any liability to the affected applicant or without informing the applicants of the grounds for the Authority's action.

3.4 PRE-BID CONFERENCE:

PRE-BID conference shall be held as per Schedule indicated in NIT.

3.5 CATEGORY OF EMPANELMENT:

As per Chapter 5

- **Class I** - for Project having Unlimited Cost
- **Class II** - for Project Costing up to Rs 25 Crores
- **Class III**- for Project Costing up to to Rs 10 Crores
- **Class IV** - for Project Costing up to Rs 5 Crores

3.6 ELIGIBILITY CRITERIA:

As per Chapter 5

The Firm meeting the above criteria shall submit their applications in the prescribed format in Form No 1 to 11 with relevant details in support of their claim for qualification.

3.7 MINIMUM AVERAGE ANNUAL TURNOVER.

(For consultancy services Sr. No 1, 2, 3,4, 5, 7,8,9,13,21 & 22 as in Chapter 1)

Sr. No.	Class	Minimum Average Annual Turnover Required in Last 3 years.
1	Class I	100 Lakhs (Rupees)
2	Class II	50 Lakhs (Rupees)
3	Class III	25 Lakhs (Rupees)
4	Class IV	5 Lakhs (Rupees)

3.8 MINIMUM AVERAGE ANNUAL TURNOVER

(For consultancy services Sr. No 6, 10,11,12,14,15,16,17,18,19 & 20 as in Chapter 1)

Sr. No.	Class	Minimum Average Annual Turnover Required in Last 3 years.
1	Class I	25 Lakhs (Rupees)
2	Class II	20 Lakhs (Rupees)
3	Class III	15 Lakhs (Rupees)
4	Class IV	5 Lakhs (Rupees)

Blank Page

CHAPTER – 4

EQUIPMENTS & SOFTWARE'S REQUIRED FOR VARIOUS CATEGORIES FOR QUALIFICATION FOR EMPANELMENT IN ENLISTED AS BELOW

Sr. No.	Category of Service	Equipments & Licensed Software's Required	Class -I	Class-II	Class-III	Class-IV
1	Architectural Consultant/Consultancy Firms Services for Design, Planning and Consultations For Buildings.	1. Auto-Desk Auto-CAD or equivalent 2. Revit, 3. 3DS max software 4. Plotter (colored) 5. Scanner 6. Contour Drawing Software 7. Estimation Software / Programme	2 set from all Seven	1 set from all Seven	1,3 and 7 compulsory any one from 2,4,5 and 6	1,&7 compulsory Hiring of 2 to 6 permitted
2	Engineering Consultant/Consultancy Firms Services for Structural Design for Buildings	1. STAAD-PRO or equivalent software 2. SAP software 3. MIDAS 4. REWA 5. Auto-CAD or equivalent 6 Plotter (colored) 7. Scanner	2 set from all Seven	1 set from all Seven	1,2,5&6 compulsory Hiring of 3, 4,7 permitted	1,5 compulsory Hiring of 2 to 4,6,7 & permitted
3	Engineering Consultant/Consultancy Firms Services for Structural Design and Audit for Buildings with Testing Services	1. STAAD-PRO or equivalent software 2. SAP software 3. MIDAS 4. REWA 5. Auto-CAD or equivalent	2 2 2 2 2	1 1 1 1 1	Any Two From 1 to 5, Hiring of 6,7,8,9 and 10 permitted.	Any one from 1 to 5, Hiring of 6,7,8,9 and 10 Permitted.

		6. N.D.T. tests Equipments	4	3		
		7. Load test Equipments	4	3		
		8. Core cutter equipments	4	3		
		9. Carbonation test equipment	1	1		
		10. Core details tests equipments.	1	1		
4	Engineering Consultant/Consultancy Firms Services for Structural Design for Bridges	1. Total station/DGPS 2. Auto-Desk Auto-CAD/Revit, 3DS max 3. Plotter (Colored) 4. Scanner 5. Auto Level	2 set from all five	1 set from all Five	1,2 compulsory Hiring of 3,4,5 permitted.	2, compulsory Hiring of 1, 3 to 5 permitted.
5	Engineering Consultant/Consultancy Firms Services for structural Design and audit for Bridges with testing services	1. Total station/DGPS 2. Auto-Desk Auto-CAD/Revit, 3DS max 3. Plotter (Colored) 4. Scanner 5. Auto Level 6. Contour Drawing Software 7. Load Test Equipment 8. Core Cutter and Core Test Equipment 9. Rock Core Drilling Machine 10. Soil Testing Equipment 11. Cement / CC Cubes/ Aggregates/ Steel/Soil/ Bitumen/Construction Material Testing Equipment 12. Latest Software for Design of Bridge/ROB/RUB Such as	2 2 2 2 2 1 2 3 1 3 3	1 1 1 1 1 1 1 2 1 2 2	1 1 - - - - 1 1 1 1 1	- 1 - - - - - - -- - --

		a. SAP 2000 and STAAD	1	-	-	-
		b. MIDAS Civil	1	-	-	-
		c. Leap or RM Bridge From Bentley	1	-	-	-
		d. CSI Bridge From CSI	1	-	-	-
		e. ADAPT ABI from Adapt Corporation	1	-	-	-
6	Proof Consultant for Building and Bridge Design.	1. STAAD-PRO or equivalent software	2 set from all	1 set from all	Any 2 from (1 to 5)	Any 1 from (1 to 5)
		2. SAP software				
		3. MIDAS				
		4. REWA				
		5. AutoCAD or Equivalent				
7	Consultant/Consultancy Firms Services for road design & DPR Preparation.	1. DGPS	2	1	1	-
		2. LIDAR	1	-	-	-
		3. Total Station	2	1	1	1
		4. Auto Level	2	1	1	1
		5. MX Road Software	2	1	1	-
		6. 3D Civil (Software)	2	1	1	1
		7. Auto Plotter (Software)	2	1	-	-
		8. Plotter (Colored)	2	1	-	-
		9. Drone	2	1	-	-

8	Project Management Consultant/Consultancy Firms Services for building	1. Latest Software Like SAP	3	2	1	-
		2. Estimation Software Program	3	2	1	1
		3. Billing Software	3	2	1	1
		4. AutoCAD Software	3	2	1	1
		5. Office Station	2	1	1	1
		6. Laptop	5	3	2	1
9	Project Management Consultant/Consultancy Firms Services for Bridges.	1. Latest Software Like SAP	3	2	1	-
		2. Estimation Software Program	3	2	1	1
		3. Billing Software	3	2	1	1
		4. AutoCAD Software	3	2	1	1
		5. Office Station	2	1	1	1
		6. Laptop	5	3	1	1
		7. Under Water Approach Facility	2	1	-	-
10	Consultant/Consultancy Firms Services for Land Acquisition.	1. Total Station	1	1	1	1
		2. AutoCAD Software	1	1	1	1
		3. Plotter (Colored)	1	1	-	-
		4. GIS/GPS Set	1	1	1	1
		5. Scanner	1	1	1	1
		6. Computer Work Station	1	1	1	-
		7. LIDAR	1	-	-	-
		8. Videography Equipment	1	1	-	-
		9. Drone	1	1	-	-

11	Consultant/Consultancy Firms Services for Forest and Environmental Clearances.	1. Latest software required for NOC From Govt. Organization.	1	1	1	-
		2. Work station with latest software.	1	1	1	1
		3. Laptop.	3	2	1	1
12	Chartered Accountants/ Company Secretary Services for financial analysis.	Latest Accounting Software including “Tally”.	3	2	1	1
13	Consultant for Preparation of DPR for ROB/RUB/Flyover/BOT projects/PPP Etc Projects	1. Total station/DGPS.	2	1	1	1
		2. Auto-Desk Auto-CAD/Revit, 3DS max.	2	1	1	1
		3. Plotter (Colored).	2	1	-	-
		4. Scanner.	2	1	-	-
		5. Auto Level.	2	2	-	-
		6. Contour Drawing Software.	2	1	1	-
		7. Load Test Equipment.	2	1	1	-
		8. Core Cutter and Core Test Equipment.	3	2	1	-
		9. Rock Core Drilling Machine.	2	1	-	-
		10. Soil Testing Equipment.	3	2	1	-
		11. Cement / CC Cubes / Aggregates/ Steel/Soil/Bitumen/Construction Material Testing Equipment.	4	3	1	-
		12. Latest Software for Design of Bridge/ROB/RUB.	2	1	1	-

14	Consultant/Consultancy Firms Services for Fire Fighting Services.	1. 3D Fire CAD	1	1	1	1
		2. CPI with SPIDI	1	1	-	-
		3. Detector Testers	1	1	1	1
		4. Alarm component Testers	2	2	1	1
		5. Magnehelic Differential Pressure Gauge	2	1	-	-
		6. Digital Level	1	1	1	1
		7. Range Finder	1	1	-	-
		8. Load test Equipment	1	1	-	-
		9. Printer/Plotter	1	1	1	-
		10. Scanner/ Copier	1	1	1	1
<p>Note: For All Categories of Class</p> <p>a. Relevant Experience in commissioning in fire alarm system (Honeywell, VESDA), fire detection, Clean Agent, Fire Hydrant & Sprinkler System.</p> <p>b. Sound Knowledge of NOVEC 1230, FM 200 Clean agent system Including test procedure.</p> <p>c. Sound Knowledge of working in accordance with National Building Codes</p>						
15	Consultant/Consultancy Firms Services for Geotechnical Investigation Services.	1. Core test equipments	1	1	1	1
		2. Plate load test equipment	1	1	Hiring Permitted	Hiring Permitted
		3. In House laboratory facility NABL accredited having soil and rock testing Facility.	1	1	1	for 2,3,4,5
		4. Rock core drilling machine	1	1	1	
		5. Boring Machine	2	1	1	
		6. Thermal Images.	1	-	-	
		7. Under Water Approach Facility	1	1	-	

16	Consultant/Consultancy Firms Services for Legal Advisory Services	1. Work Station with latest software.	1	1	1	1
		2. Laptop.	3	2	1	1
17	Software development Services	Latest Types of Software development work done (like Design of Civil Work, DPR Preparation For road and Building, P.W. E-tendering ,Office Organization and any other Relevant fields) .Any Minimum No of Projects done for respective class is	5	3	2	1
18	Technical Experts and Advisory Services.	All Relevant Software and Necessary Equipment's/backup materials essential for rendering services as briefed in chapter 10				
		1. Work Station with latest software.	2	1	1	-
		2. Laptop.	4	2	1	1
19	Techno-Economic – Legal advisor / BOT / PPP Expert Services.	All Relevant Software and Necessary Equipment's/backup materials essential for rendering services as briefed in chapter 10				
		1. Work Station with latest software.	2	1	1	-
		2. Laptop.	4	2	1	1
20	Consultant/Consultancy Firms Services for Gardening, Horticulture and arboriculture.	1. Work Station with latest software.	1	1	1	-
		2. Laptop.	3	2	1	1
21	Consultant/Consultancy Firms Services for MEP works of Buildings	10. 3D Fire CAD	1	1	1	1
		11. CPI with SPIDI	1	1	-	-
		12. Detector Testers	1	1	1	1
		13. Alarm component Testers	2	2	1	1
		14. Magnehelic Differential Pressure Gauge	2	1	-	-

		15. Digital Level	1	1	1	1
		16. Range Finder	1	1	-	-
		17. Load test Equipment	1	1	-	-
		18. Printer/Plotter	1	1	1	-
		10. Scanner/ Copier	1	1	1	1
22	Architectural Consultant/Consultancy Firms Services for conservation of Heritage Buildings and structures.	1. Auto-Desk Auto-CAD or equivalent 2. Revit, 3. 3DS max software 4. Plotter (colored) 5. Scanner 6. Contour Drawing Software 7. Estimation Software / Programme	2 set from all Seven	1 set from all Seven	1,3 and 7 compulsory any one from 2,4,5 and 6	1 &,7 compulsory y Hiring of 2 to 6 permitted

CHAPTER – 5

CATEGORY WISE ELIGIBILITY & EXPERIENCE

S.N.	Category of Consultancy Services	Education Qualification with Experience	Category			
			Class I	Class II	Class III	Class IV
			Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers
1.	Architectural consultant / consultancy firms services for Design Planning and Consulting For Buildings	1. M. Arch 15 Yrs	1	1	-	-
		2. B. Arch 15 Yrs	2	1	-	-
		3. Sr. Arch. 10 Yrs	2	1	1 (7 yrs)	1 (5 Yrs)
		4. Jr. Arch	2 (5 Yrs)	1 (5 Yrs)	1 (3 Yrs)	1 (3 Yrs)
		5. M.E/M.Tech Structural Engineer	2 (10 Yrs)	1 (10 Yrs)	1 (7 Yrs)	Hiring 1 (5 Yrs)
		6. Civil Engineer				
		1. Degree 2. Diploma	2 (5 Yrs) 2 (3 Yrs)	1 (5 Yrs) 2 (3 Yrs)	1 (3 Yrs) 1 (1 Yrs)	- 1 (3 Yrs)
7. Draftsman	5 (5 Yrs)	3 (5 Yrs)	1 (5 Yrs)	1 (3 Yrs)		
2& 3	Engineering consultant / consultancy firms services for Structural Design and Audit For Buildings with Testing Services	1. M.E/MTech 15 Yrs	2	1	-	-
		10 Yrs	2	1	1	-
		5 Yrs	1	1	1	1
		2. Sr. Engineer 10 Yrs	2	1	-	-
		(BE Civil) 5 Yrs	2	1	1	1
		3. Draftsman 10 Yrs	2	1	-	-
		5 Yrs	2	1	1	1
		4. Computer Expert	2 (10 Yrs)	1 (10 Yrs)	-	-
			2 (5 Yrs)	1 (5 Yrs)	1 (5 Yrs)	Hiring is Permitted
		5. Lab Technician (consider only in case of structural audit with testing services)	1 (10 Yrs) 2 (5 Yrs)	1 (10 Yrs) 1 (5 Yrs)	1 (5 Yrs) 1 (5 Yrs)	1 (5 Yrs) 1 (5 Yrs)

4&5	Engineering consultant / consultancy firms services for Structural Design and Audit For Bridges with Testing Services	1. M.E/M.Tech	15 Yrs	2	1	-	-
			10 Yrs	2	1	1	1
			5 Yrs	1	1	1	1
		2. Sr. Engineer	10 Yrs	2	1	-	-
		(BE Civil)	5 Yrs	2	1	1	1
		3. Draftsman	10 Yrs	2	1	-	-
			5 Yrs	2	1	1	1
		4. Computer Expert	10 Yrs	2	1	-	-
			5 Yrs	2	1	1	Hiring is Permitted
		5. Lab Technician (consider only in case of structural audit with testing services)		1 (10 Yrs) 2 (5 Yrs)	1 (10 Yrs) 1 (5 Yrs)	1 (5 Yrs)	1 (5 Yrs)
6	Proof Consultant/consultancy firms services for Building and Bridge Design.	1. M.E/M.Tech	15 Yrs	2	1	-	-
			10 Yrs	2	1	1	1
			5 Yrs	1	1	1	1
		2. Sr. Engineer	10 Yrs	2	1	-	-
		(BE Civil)	5 Yrs	2	1	1	1
		3. Draftsman	10 Yrs	2	1	-	-
			5 Yrs	2	1	1	1
		4. Computer Expert	10 Yrs	2	1	-	-
	5 Yrs	2	1	1	Hiring is Permitted		

7	Consultant/co nsultancy firms services for road design & DPR Preparation	1. M.Tech Transport	1 (15 Yrs)	1 (10 Yrs)	-	-	
		2. BE Civil	2 (15 Yrs)	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	
		3. Sr. Highway Engineer	2 (10 Yrs)	1 (5 Yrs)	1 (3 Yrs)	1 (3 Yrs)	
		4. Road Safety Engineer	1 (10 Yrs)	1 (5 Yrs)	1 (3 Yrs)	1 (3 Yrs)	
		5. ME/M.Tech Structure	1 (10 Yrs)	1 (5 Yrs)	-	-	
		6. Sr. Engineer (BE Civil)	2 (10 Yrs)	1 (5 Yrs)	1 (3 Yrs)	1 (3 Yrs)	
		7. Jr. Engineer Diploma	3 (5 Yrs)	2 (5 Yrs)	1 (3 Yrs)	1 (3 Yrs)	
		8. Draftsman	5 (5 Yrs)	2 (3 Yrs)	1 (3 Yrs)	1 (3 Yrs)	
		9. Environmental Expert (BE or Equivalent)	1 (5 Yrs)	1 (3 Yrs)	-	-	
8	Project Management Consultant/co nsultancy firms services for Buildings	1. BE Civil 15 Yrs	2	1	-	-	
		10 Yrs	2	1	1	1 (3 Yrs)	
		2. Billing/Qty Engineer					
		15 Yrs	2	1	-	-	
		10 Yrs	2	1	1	1 (3 Yrs)	
		3. Sr.Engineer (BE)10 Yrs	2	1	1 (7 Yrs)	1 (3 Yrs)	
		4. Jr. Engineer 5 Yrs	3	2	2	1	
5. Draftsman 5 Yrs	2	1	1	-			
6. Computer Expert 5 Yrs	2	1	1	1 (3 Yrs)			
7. Electrical Engineer 5yr	2	1	1	-			
9	Project Management Consultant/ consultancy firms services for Bridges	1. BE Civil 15 Yrs	2	1	-	-	
		10 Yrs	2	1	1	1 (3 Yrs)	
		2. Billing / Qty Engineer					
		15 Yrs	2	1	-	-	
		10 Yrs	2	1	1	1 (3 Yrs)	
		3. Sr.Engineer (BE)10 Yrs	2	1	1 (7 yrs)	1 (5 Yrs)	
4. Jr. Engineer 5 Yrs	3	2	2	1			
5. Draftsman 5 Yrs	2	1	1	-			
6. Computer Expert 5 yrs	2	1	1	1 (3 Yrs)			

			Class I	Class II	Class III	Class IV
S.N.	Category of Consultancy Services	Education Qualification with Experience	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers
10	Consultant/consultancy firms services For Land Acquisition	1. BE/B.Tech Civil/ Law Graduate	1 (20 Yrs)	1 (15 Yrs)	1 (10 Yrs)	1 (5 Yrs)
		2. Surveyor	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		3. Draftsman	1	1	1	1
		4. Retired Revenue Officer not Less Than rank of Tahasildar (Having relevant experience in Land Acquisition for Road/ Building Projects)	3	2 (5 Yrs)	1 (5 Yrs)	1 (5 Yrs)
11	Consultant/consultancy firms services for Forest and Environmental Clearances	1. BE Civil / Any Science Graduate with expertise in environmental field with at least 10 Year experience , (Prepared at least 10 NOC for various Govt/Semi Govt project in the field of Forest/Environment from Central/State Govt.)	3	2 (7 Yrs) (Prepared at least 7 NOC for various Govt/Semi Govt project)	1 (5 Yrs) (Prepared at least 5 NOC for various Govt/Semi Govt project)	1 (3 Yrs) (Prepared at least 3 NOC for various Govt/Semi Govt project)
		2. Experienced person not less than rank of RFO from Forest Department with 10 Year experience in Related field.	2	2 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		3. Experienced person not less than rank of Scientist grade C with at least 5 Year experience in	2	1	1	1 (3 Yrs)

		related field of Environmental Department.				
--	--	--	--	--	--	--

			Class I	Class II	Class III	Class IV
S.N.	Category of Consultancy Services	Education Qualification with Experience	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers
12	Chartered Accountants / company secretary services for financial analysis	1. Sr. CA 2. Cash Flow Accountant 3. Jr. Accountant 4. Auditor	2 (15 Yrs) 2 (10 Yrs) 2 (7 Yrs) 3 (5 Yrs)	1 (15 Yrs) 1 (10 Yrs) 1 (7 Yrs) 2 (5 Yrs)	1 (10 Yrs) 1 (10 Yrs) 1 (7 Yrs) 1 (5 Yrs)	1 (5 Yrs) 1 (Hire Permitted) 1 (Hire Permitted) 1 (5 Yrs)
13	Consultant for Preparation of DPR for ROB/RUB/ Flyover/BOT projects/PPP Etc Projects	1. M.E./M.Tech Structural Engineer- Having experience in preparation of GAD/ Project of Bridge, ROB, Flyover and similar projects 2. BE./BTech Having experience in design of BOT and Road projects 3. B.E./B.Tech, Team Leader - Having experience of Team Leader project implementation	1 (15 Yrs) 1 (15 Yrs) 1 (15 Yrs)	1 (10 Yrs) 1 (10 Yrs) 1 (10 Yrs)	1 (7 Yrs) 1 (7 Yrs) 1 (5 Yrs)	1 (5 Yrs) 1 (5 Yrs) 1 (3 Yrs)

		4. B.E. (Civil) Transportation Engineer Having experience of Similar projects.	1 (10 Yrs)	1 (10 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		5. B.E. (Civil) Geotechnical Engineer Having experience in soil Investigation projects	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)

		6. B.E. (Civil) Environmental Engineer Having experience of similar Projects	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		7. B.E. (Civil) Road Safety Engineer Having experience of similar Projects.	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		8. Revenue officer Having experience of similar projects	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		9. Quality control Engineer Having experience of Quality Control and testing in similar projects	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		10. Diploma (Civil) Engineer, Surveyor.	2 (7 Yrs)	2 (5 Yrs)	2 (3 Yrs)	1 (3 Yrs)
		11. Draftsman.	3 (5 Yrs)	2 (3 Yrs)	1 (3 Yrs)	1 (2 Yrs)
14	Consultant /consultancy firms services for Fire Fighting	1. As Given in Column	B.E. Fire Engineering /Divisional Officer Certificate	Divisional Officer / Sub. Station Officer certificate	Sub. Station Officer certificate (NFSC): 5 yrs	Sub. Officer certificate (NFSC): 5 yrs Experience /1

			(NFSC): 15 Years Experience /1 No.	(NFSC): 10 Yrs Experience /1 No.	Experience /1 No.	No.
		2. B.E. Civil	1 (10 Yrs)	1 (7 Yrs)	-	-
		3. Draughtsman	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
		4. Diploma (Civil Engg)	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (3 Yrs)
			All having Experience in safety and hazard management	All having Experience in safety and hazard management	All having Experience in safety and hazard management	All having Experience in safety and hazard management
15	Consultant / consultancy firms services for Geotechnical investigation services	1. M.E/M.Tech (Geotechnical Engineering)	1 (15 Yrs)	1 (10 Yrs)	1 (10 Yrs)	1 (5 Yrs)
		2. Geologist	1 (10 Yrs)	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)
		3. B.E/B.Tech civil Engineering (Having relevant experience in Geotechnical investigation for road/building projects)	1 (10 Yrs)	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)
16	Consultant / consultancy firms services for Legal Advisory services	1. BE Civil with LLB / Law graduate/Law post graduate	LLB, with 20 years and 7 years Experience in High court for Arbitration	LLB, with 15 years and 5 years Experience in High court / District court	LLB, with 10 years and 3 years Experience in High court / District court	LLB, with 5 years and 2 years Experience in High court / District court
17	Software development Services	(Firms having experience of 20 years in software development in all the services related to PWD work or similar)	1 (20yrs)	1 (15 Yrs)	1 (10 Yrs)	1 (5 Yrs)

			Class I	Class II	Class III	Class IV
S.N.	Category of Consultancy Services	Education Qualification with Experience	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers	Minimum experience and Numbers
18	Technical Experts and Advisory Services	1. BE Civil	3 (15 Yrs)	2 (10 Yrs)	1 (10 Yrs)	1 (5 Yrs)
		2. Sr. Engineer (BE Civil)	2 (10 Yrs)	2 (10 Yrs)	1 (10 Yrs)	1 (5 Yrs)
		3. Jr. Engineer	2 (10 Yrs)	2 (7 Yrs)	1 (7 Yrs) Or 2 Yrs Diploma	1 (5 Yrs)
		4. Sr. Arch.	1 (10 Yrs)	1 (10 Yrs)	1 (10 Yrs)	1 (5 Yrs)
		5. Sr. Structural Engineer	1 (10 Yrs)	1 (10 Yrs)	1 (7 Yrs)	1 (7 Yrs) Hiring Permitted
		6. Draftsman	2 (7 Yrs) (1+1 Hired Permitted)	1 (7 Yrs)	1 (7 Yrs)	1 (7 Yrs) Hiring Permitted
		7. Surveyor	2 (5 Yrs) (1+1 Hired Permitted)	1 (5 Yrs)	1 (5 Yrs)	1 (5 Yrs) Hiring Permitted
19	Techno-Economic – Legal Advisor / BOT / PPP Expert	1. BE Civil	3 (15 Yrs)	2 (10 Yrs)	1 (10 Yrs)	1 (10 Yrs)
		2. Chartered Accountant/ Company Secretary	2 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (5 Yrs) 1
		3. Law graduate /post graduate	2 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 (5 Yrs)
		3. BOT / PPP Expert	1 (10 Yrs)	1 (7 Yrs)	1 (5 Yrs)	1 Hiring Permitted.

20	Consultant/Consultancy Firms Services for Gardening, Horticulture and arboriculture	1 BSc (Agriculture) 2 Garden / Horticulture Experts	1 (10 Yrs) 2 (10 Yrs)	1 (7 Yrs) 1 (5 Yrs)	1 (5 Yrs) 1 (5 Yrs)	1 (5 Yrs) 1 (5 Yrs)
21	Consultant/Consultancy Firms Services for MEP works of Buildings	1 B.E. Fire Engineering /Divisional Officer Certificate (NFSC): 2 BE (Electrical)/DEE 3 BE (Civil) / DCE 4 Sound Expert 5 Acoustic Experts 6 HVAC Experts	1 (15 Years Experience) 1 (15 Years Experience) 1 (15 Years Experience) 1 (15 Years Experience) 1(10 Years Experience) 1(10 years Experience)	1 (10 Yrs Experience) 1 (10 Years Experience) 1 (10 Years Experience) 1 (10 Years Experience) 1 (7 Years Experience) 1 (7 Years Experience)	1 (5 yrs Experience) 1 (5 Years Experience) 1 (5 Years Experience) 1 (5 Years Experience) 1 (5 Years Experience) 1 (5 Years Experience)	1 (5 yrs Experience) 1 (5 Years Experience) 1 (5 Years Experience) 1 (5 Years Experience) Hiring is permitted 1(5 Years Experience) Hiring is permitted 1 (5 Years experience) Hiring is permitted)

22	Architectural Consultant/Consultancy Firms Services for conservation of Heritage Buildings and structures.	1. M. Arch (Spl. In Conservation of Heritage structures) 15 Yrs	1	1	-	-
		2. B. Arch 15 Yrs	2	1	-	-
		3. Sr. Arch. 10 Yrs	2	1	1 (7 yrs)	1 (5 Yrs)
		4. Jr. Arch	2 (5 Yrs)	1 (5 Yrs)	1 (3 Yrs)	1 (3 Yrs)
		5. M.E/M.Tech Structural Engineer	2 (10 Yrs)	1 (10 Yrs)	1 (7 Yrs)	Hiring 1 (5 Yrs)
		6. Civil Engineer				
		1. Degree	2 (5 Yrs)	1 (5 Yrs)	1 (3 Yrs)	-
		2. Diploma	2 (3 Yrs)	2 (3 Yrs)	1 (1 Yrs)	1 (3 Yrs)
	7. Draftsman	5 (5 Yrs)	3 (5 Yrs)	1 (5 Yrs)	1 (3 Yrs)	

CHAPTER - 6

SUBMISSION OF DOCUMENTS, EVALUATION AND MARKING

The Firm meeting the above criteria shall submit their applications in the prescribed format with following details in support of their claim for qualification-

- a. Firm profile along with the audited financial statements of last 3 years for verification of annual turnover, certified by Chartered Accountant.
- b. Project profile shall include experience in similar assignments projects done in last 10 years. Detailed description for projects or Development Plan as above shall include details such as Project name, client name, location, brief description, area of services, role, cost of project, project duration, consultancy fees, period of services etc. (Certificate from client issued by an officer not below the rank of Executive Engineer or equivalent for Govt./Semi Govt. works & authorized Signatory of Private Institutes shall be attached).
- c. Availability of appropriate skilled manpower: Detailed C.V. of the Professional along with Certificate issued by the firm regarding employment of the professional with the firm (clearly indicating date of employment with the firm).

6. EVALUATION OF PROPOSALS:

- 6.1 The applications will be examined by a designated Evaluation Team constituted by Superintending Engineer, P.W.Circle Ahmednagar they may call for clarifications/ additional information from the consultants which must be furnished to the Evaluation Team within stipulated time. The applicants shall be evaluated based on the following parameters on a scale of 100.

Sr.no	Entity	Total Marks	Distribution	Remarks
1	Firm Profile	10	5 - Existence 10 Yrs 5 - In House Sr. Staff Continuation for more than 5 Yrs	
2	Work Experience	50	30 - Satisfactory Completed Central/State Govt Projects. 10 - Ongoing Projects. 5 - Award From Central/State /Recognized Institution. 5 - Previously Empaneled at Central/State Govt.	
4	Specialized Work	5	5 - Any Extraordinary or Specialized work Or Ongoing Work.	
5	Annual Turnover / Financial Capacity	10	10	
6	Technical Staff and Software Support	20	10 - Technical Staff 10 - Computer Software and Soft Skills	
7	Presentation	5	5	
	Maximum Total Marks	100		

- Note:** - 1. The Consultants / Expert should satisfy the qualifying criteria on their own merits and not as a Sum total of their sub agencies. Joint Ventures/ Consortium/ MOU shall not be entertained.
2. Evaluation Committee will evaluate the proposals & finally put up for the empanelment.

CHAPTER - 7

EMPANELMENT

- Based on the maximum marks obtained/scored in each individual category, the firm/applicant/Consultant having scored equal to total 75 marks & above, shall Only be considered for empanelment in respective category. No correspondence shall be done with the firm/applicant/Consultant who are not empanelled. Also no claims of any kind or queries in any form shall be entertained.
- The empanelment of “Consultancy Firms” will be for a period of **03 (Three) Years** from the date of empanelment. However, Public Works Department reserves the rights to cancel or extend the empanelment of any or all the consultant and request a fresh proposal for empanelment at any time.
- However Competent Authority of P.W.D. reserves the right to upgrade / include additional interested eligible consultant for empanelment with P.W.D. even after the finalization of the process of empanelment. They may apply to Executive Engineer, P.W. Division Ahmednagar with all relevant document & experience. After due scrutiny, if found qualified, They may be taken on List of empanelled consultants & period will be valid for balance period of empanelled list or a short period as decided by Competent Authority of P.W.D.
- Competent Authority of Public Works Department Reserves the right to extend the period of empanelment of consultants for a further period of one year depending on the requirement and performance of the consultant. The decision of Competent Authority of Public Works Department in this regard would be final.
- The empanelment of “Consultancy Firms” will remain in force for the purpose of completion of all works ordered during the period of the empanelment until they have been completed.
- Competent Authority of Public Works Department Reserves the right to withdraw/ cancel empanelment observing the performance of the services before the period of empanelment is over.

7.1 ALLOTMENT OF WORK:

- 7.1.1** Depending upon the requirement, Competent Authority of Public Works Department shall invite proposals from the empanelled “Consultancy Firms” by E-Tender – (Restricted Bid Method) OR by inviting quotations on need basis.

- 7.1.2** Competent Authority of Public Works Department Also reserves the right to allot the work to any of the empanelled “Consultancy Firms” after giving due consideration to the suitability and competence of the “Consultancy Firms” to handle jobs, with due regard to their proven track record, which shall be reviewed by Competent Authority of Public Works Department (Authority), as found necessary from time to time.
- 7.1.3** The “Consultancy Firms” who has been awarded the work shall have to enter in to an agreement in the standard format of Public Works Department or as in prescribed format by Authority.
- 7.1.4** Public Works Department doesn’t guarantee for getting the job/ work/assignment to the Empanelled firm/ agency during empanelment period. No claims of any nature (Including Financialclaims) shall be tenable in any case.
- 7.1.5** This is only kind of opportunity to Consultant Firms to render their service to PWD & it doesn’t mean for any other qualifying criteria or so on elsewhere.

CHAPTER – 8

OTHER TERMS & CONDITIONS

8.1. LITIGATION HISTORY

The Applicant should provide accurate information on any litigation or arbitration resulting from contracts completed or under its execution over the last Seven (7) years ending 2016-17. A consistent history of litigations against the Applicant may result in disqualification of the application for empanelment, at the discretion of Public Works Department.

8.2. DISPUTES RESOLUTION

If any dispute arises between Engineer-In-charge of works and consultants/Architect; initially dispute shall be resolved at the level of Superintending Engineer. If dispute still remain unsolved, then the dispute shall be referred to the Chief Engineer and his decision in this regard will be final and binding on consultant/Engineer In Charge.

8.3. TERMINATION

The name of consulting Agency/Firm will be liable to be deleted from the list of Empanelment, by the Authority on following grounds.

- 8.3.1. Technical flaws are noticed persistently.
- 8.3.2. The preliminary/detailed estimate is not found to be based on good engineering practices and Sound technical knowledge.
- 8.3.3. Non completion of assigned job within stipulated/extended time limit or performance not to the satisfaction of Engineer in charge.
- 8.3.4. Deployment of inadequate/ inexperienced staff/Key personnel as observed by Engineer in charge.
- 8.3.5. Continued physical absence of the key person(s)/experts mentioned in the empanelment / contract document for the project assigned.
- 8.3.6. Willful disobedience of the instructions of Engineer in Charge.
- 8.3.7. Services are not found to be based on “Actual on site observations and relevant situations.”
- 8.3.8. Non Cooperative stand towards department / Authority.
- 8.3.9. Impracticality & adoption of such entities.

8.4. SUBLETTING THE WORK

No subletting of work is allowed unless & otherwise specifically permitted/consented by the authority.

8.5. ARBITRATION (ARBITRATION ACT)

Chief Engineer (for Class I ,II ,III& IV) & Superintending Engineer (for Consultancy Services costing up to Rs.5.00lakhs) will act on or appoint as A Arbitrator (Sole or Panel as the case may be).

8.6. OTHER DUTIES AND FUNCTIONS

The consultant shall perform all other duties and functions specified by the Engineer-in-charge.

8.7. MISCELLANEOUS

The Consultant shall notify its program of inspection to the Authority, who may in their discretion, depute their respective representatives to be present during the inspection.

8.8. It is mandatory for the Consultancy firm to inform the projects allotted to them during the period of empanelment along with relevant documents to the Executive Engineer P. W. Division Ahmednagar within 15 days from award of work/Job from any organization/ firm/ institute/ dept. / Govt./ Semi Govt. dept. in Form – 11 .

8.9. In case of any physical or economic loss to the government due to the wrong services/designs given by the Consultant / Firm, the Consultant / Firm will be held responsible and appropriate punitive action will be taken against them and would be black listed the same by the Government.

CHAPTER - 9

INDICATIVE FEE STRUCTURE

S. N.	Category of Consultancy Services	FEE STRUCTURE			
		Class I	Class II	Class III	Class IV
		Unlimited Cost	Above 10 upto 25 crore	Above 5 upto 10 crore	Upto 5 crore
1	Architectural Design Planning and Consulting For Building	1.50 % Cost of approved project or Note no 13 whichever is lesser	1.75 % Cost of approved project or Note no 13 whichever is lesser	2.00% Cost of approved project or Note no 13 whichever is lesser	2.50 % Cost of approved project or Note no 13 whichever is lesser
2	Structural Design For Buildings	0.50% Cost of approved project	0.75 % Cost of approved project	1.00 % Cost of approved project	1.00 % Cost of approved project
3	Structural Audit For Buildings	0.50% Cost of approved project or Note no 13 whichever is lesser	0.75 % Cost of approved project or Note no 13 whichever is lesser	1.00 % Cost of approved project or Note no 13 whichever is lesser	1.00 % Cost of approved project or Note no 13 whichever is lesser
4	Structural Design For Bridges with Testing Services	1.00 % Cost of approved project	1.25% Cost of approved project	1.50% Cost of approved project	1.50% Cost of approved project
5	Structural Audit For Bridges with Testing Services	1.00% Cost of approved project or Note no 13 whichever is lesser	1.25% Cost of approved project or Note no 13 whichever is lesser	1.50% Cost of approved project or Note no 13 whichever is lesser	1.50% Cost of approved project or Note no 13 whichever is lesser
6	Proof Consultant for Building and Bridge Design.	5% of consultancy charges of bridge design	7.5% of Consultancy charges of bridge design	10% of consultancy charges of bridge design	12% of consultancy charges of bridge design

S.N	Category of Consultancy Services	FEE STRUCTURE			
		Class I	Class II	Class III	Class IV
		Unlimited Cost	Above 10 upto 25 crore	Above 5 upto 10 crore	Upto 5 crore
7	Consultant for road design & DPR Preparation	1.50 lakhs per KM or Note no 13 whichever is lesser	1.00 lakhs per KM or Note no 13 whichever is lesser	0.75 lakhs per KM or Note no 13 whichever is lesser	0.50 lakhs per KM or Note no 13 whichever is lesser
8	Project Management Consultant for buildings	1.50 % Cost of approved project or Note no 13 whichever is lesser	1.75 % Cost of approved project or Note no 13 whichever is lesser	2.00% Cost of approved project or Note no 13 whichever is lesser	2.50 % Cost of approved project or Note no 13 whichever is lesser
9	Project Management Consultant for Bridges	1.50 % Cost of approved project or Note no 13 whichever is lesser	1.75 % Cost of approved project or Note no 13 whichever is lesser	2.00 % Cost of approved project or Note no 13 whichever is lesser	2.50 % Cost of approved project or Note no 13 whichever is lesser
10	Consultant For Land Acquisition	1.0% of cost of land acquisition	1.25% of cost of Land acquisition	1.50% of cost of land acquisition	2.0% of cost Of land acquisition
11	Consultant For Forest and Environmental Clearances	0.75% Cost of approved project or Note no 13 whichever is lesser	1.00 % Cost of approved project or Note no 13 whichever is lesser	1.25 % Cost of approved project or Note no 13 whichever is lesser	1.50% Cost of approved project or Note no 13 whichever is lesser
12	Chartered Accountants /Company Secretary	As per Note No 13	As per Note No 13	As per Note No 13	As per Note No 13
13	Consultant for Preparation of DPR for ROB/RUB/Flyover/ BOT projects/PPP Etc Projects	1% Approved cost of project	1.50% Approved cost of project	2.00% Approved cost of project	2.50% Approved cost of project

S.N	Category of Consultancy Services	FEE STRUCTURE			
		Class I	Class II	Class III	Class IV
		Unlimited Cost	Above 10 upto 25 crore	Above 5 upto 10 crore	Upto 5 crore
14	Consultant for Fire Fighting	1% of cost of Fire & Safety estimate	1.25% of cost of Fire & Safety estimate	1.50% of cost of Fire & Safety estimate	2% of cost of Fire & Safety estimate
15	Geotechnical investigation services	As per P.W.D. V.Q.C.C. or Note no 13 Whichever is Lesser	As per P.W.D. V.Q.C.C. or Note no 13 Whichever is Lesser	As per P.W.D. V.Q.C.C. norms or Note no 13 Whichever is Lesser	As per P.W.D. or Note no 13 Whichever is Lesser
16	Consultant for Legal Advisory services	As per Note No 13	As per Note No 13	As per Note No 13	As per Note No 13
17	Software development Services	As per Note No 13	As per Note No 13	As per Note No 13	As per Note No 13
18	Technical Expert and Advisory Services	0.30 % or Note no 13 whichever is lesser	0.50 % or Note no 13 whichever is lesser	0.75 % or Note no 13 whichever is lesser	0.75% or Note no 13 whichever is lesser
19	Techno-Economic Advisor / BOT - PPP Expert	0.30 % or Note no 13 whichever is lesser	0.50 % or Note no 13 whichever is lesser	0.75 % or Note no 13 whichever is lesser	0.75% or Note no 13 whichever is lesser
20	Gardening /Horticulture/ Arboriculture Services	As per P.W.D. garden superintendent SOR or Note no 13 Whichever is Lesser	As per P.W.D. garden superintendent SOR or Note no 13 Whichever is Lesser	As per P.W.D. garden superintendent SOR or Note no 13 Whichever is Lesser	As per P.W.D. garden superintendent SOR or Note no 13 Whichever is Lesser

21	Consultant services for MEP Works of building	1% of cost of MEP Works estimate	1.25% of cost of MEP Works estimate	1.50% of cost of MEP Works estimate	2% of cost of MEP Works estimate
22	Architectural Design Planning and Conservation For Heritage Building and structures	1.50 % Cost of approved project or Note no 13 whichever is lesser	1.75 % Cost of approved project or Note no 13 whichever is lesser	2.00% Cost of approved project or Note no 13 whichever is lesser	2.50 % Cost of approved project or Note no 13 whichever is lesser

1. Above Fee Structure is indicative only. After empanelment of the consultant in appropriate Category on need basis, the Authority will invite E-tender OR Quotations by restricted bid method. Actual Fees will be paid as per the TOR schedules and accepted financial offer only.
2. The scales of fees are exclusive of GST & other relevant Taxes. The GST will be reimbursed separately as per the applicable rates notified by the Government. The Consultant will have to submit the GST registration number along with bill for reimbursement.
3. The Authority reserve the right to curtail the scope of work from the above services at any stage and the decision of Authority in this regard will be final. The fees for reduced scope shall be decided by the Authority.
4. The percentage shown in the scale of fees for various services at Sr. No. 13, 16 shall be percentage of the total cost of job settled. However initial fees of 30 % of total % cost of project will be paid in lump sum as an interim payment up to technical sanction OR as per the stages defined in the agreement. These initial fees in parts will be adjusted against the final payment.
5. Fees for consultancy services under category at S.N. 2, 3, 4, 5, 7, 11 & 14 shall correspond to the percentage of the cost of detailed estimate submitted by the consultant and approved by the Authority.
6. PMC: - Subject to Note Number 1 above. This fees will correspond to the cost of technically sanctioned estimate by the concern authority or accepted tender cost of the project whichever is lower.
7. The fees for consultancy services for Sr. No. 1 will be based on the % cost of the preliminary estimates approved by the concern authority. However interim payment to the extent of 50 % of the cost indicated in preliminary estimates will be made till completion of the job and the same will be adjusted against the final payment.

8. 8.1. The fees as per scale & schedule shall be paid only for accepted works by the competent authority.
- 8.2. Lump Sum Payment can be made for non accepted works; Amount of such lump sum payment will be decided by Authority unilaterally.
9. Retention money as indicated in contract document will be deducted from the total fees payable to the consultant/Architect.
10. The empanelled consultant/Architect firm shall note that the project cost may vary till its completion. However there will be no increase in the total fees payable to the consultant on this account.
11. The empanelled Agency/Firm shall give written consent for the scale of Fees & Terms & Conditions while submitting application.
12. The above fee structures is indicative only and may be revised from time to time by the Authority based on the responses received for listed category.
13. Consulting charges will be paid as per job settled with approval for consulting charges from the competent authority.

CHAPTER - 10

BRIEF SCOPE OF WORK

Sr. No	Category of Consultancy Services	Brief scope of Work
1	Architectural Design Planning and Consulting For Buildings	<ol style="list-style-type: none">1. Providing Schematic & Concept design at initial stage.2. Preparation of detailed Architectural Plan, Elevation Section & Submission Drawing etc (With 3D).3. Preparation & getting Sanctions for statutory requirements.4. Preparation and providing BOQ's.5. Preparation and providing various MCP/HVAC Drawings wherever Required.6. Providing initial and general furniture layout for understanding Purpose.7. Providing Structural design drawings and stability certificates from structural Engineer (including approval from competent authority)8. Providing and Preparation of PPT's as and when required for Presentation at various levels.9. Providing and Preparation of various specifications.10. To Assist Authority at various levels and stages as and wherever Required/found to be necessary.11. Coordination of various agencies in the interest of completion of Work. (As and if Required.)12. Providing and Preparation of Surface and Subsurface Drawings And layout.13. Any Statutory compliances.
2	Structural Design For Buildings	<ol style="list-style-type: none">1. Providing and Preparation of Structural analysis, designs & Drawings & Structural Layout.2. Getting approval to Structural design and Drawings from Appropriate authority. (as & if required)3. Details of specific reason for choice of structural elements along

		With economical analysis.
Sr. No	Category of Consultancy Services	Brief scope of Work
		4. To Assist Authority as and When required. 5. Checking of steel / Reinforcements, issuing various inspection Reports as well as structural stability certificates etc. 6. Any Statutory compliances.
3	Structural Audit For Buildings with Testing Services	Consultant have to conduct following tests ascertaining structural stability/ strength of Building 1. NDT test of Building (UPV / rebound hammer etc.) 2. Half cell potentiometer test for checking rusting of reinforcement. 3. Structural checks / earthquake checks/shrinkage checks design & remedial measures along with ppt. presentation 4. Core test for strength of concrete. 5. X-ray machine for checking reinforcements. 6. Carbonation tests. 7. Chemical tests. 8. Leakage checking. 9. Assessing life of the structure. 10. Remedial measures for increasing life of the structure 11. Submission of Audit report along with observations and Methodology of repairs & estimates. 12. Submission of DVD/Video recording/Photographs. Along with ppt presentation 13. Any Statutory compliances.
4	Structural Design For Bridges	1. Preparing PSD/GAD of bridge for ROB/RUB/Flyovers 2. Detailed structural design and structural analysis and design of Bridge/ROB/RUB/Flyover 3. Preparing detailed structural drawing of Bridge/ROB/RUB/Flyover

		4. Approval from Competent authority of all details and drawing of Structural element of structure.
Sr. No	Category of Consultancy Services	Brief scope of Work
		<p>5. Preparing detailed drawing and design of approaches.</p> <p>6. Preparing design of Handrails, Deck crash barrier etc. and Necessary items of Bridge/ROB/RUB /Flyover unit. Details of specific reasons for choice of structural elements along With economical analysis.</p> <p>7. Any Statutory compliances.</p>
5	Structural Audit For Bridges with Testing Services	<p>Consulting firm have to conduct following tests ascertaining structural stability/strength of Bridge</p> <ol style="list-style-type: none"> 1. NDT test of building (UPV / rebound hammer etc.) 2. Half cell potentiometer test for checking rusting of Reinforcement. 3. Structural checks / earthquake checks/shrinkage checks design & remedialmeasures along with ppt. presentation 4. Core test for strength of concrete. 5. X-ray machine for checking reinforcements. 6. Carbonation tests. 7. Chemical tests. 8. Leakage checking. 9. Assessing life of the structure. 10. Remedial measures for increasing life of the structure 11. Submission of Audit report along with observations and Methodology of repairs & estimates. 12. Submission of DVD/Video recording/Photographs. Along with ppt presentation 13. Any Statutory compliances.

Sr. No	Category of Consultancy Services	Brief scope of Work
6	Proof Consultant for Building And Bridge Design.	<ol style="list-style-type: none"> 1. Proof checking and certification of structural design of the project along with ppt presentation, including site visit when required, issue of working drawings good for construction along with Corrections if any. 2. Any Statutory compliances.
7	Consultant for road design & DPR Preparation	<ol style="list-style-type: none"> 1. Detailed plan of route. 2. Detailed surveying and planning using total station with all details. 3. Preparation of site plan, contour plan, cross section, L-section including geometric design/Pavement design. 4. Details quantity of cutting and filling throughout the route using Appropriate chainage. 5. Detailed report on specific requirements, all details geotechnical Investigation etc. 6. Plan for shifting of alignment, wherever required details existing structures including its repair and rehabilitation for the structure to be retained & reconstruction wherever required. 7. Detail designed proposed new structures along with PPT Presentation. 8. Preparation of Estimates and Submission of Detail Estimates. To get the approval of estimates from relevant Authority. 9. To prepare DTP and to get the various NOC from respective Department. 10. Providing plan and profile. 11. Survey of Utility Shifting. 12. Any Statutory compliances.

Sr. No	Category of Consultancy Services	Brief scope of Work
8	Project Management Consultant for building	<ol style="list-style-type: none"> 1. Quality Assurance 2. Billing 3. Co ordination of all agencies & to act as a project coordinator 4. ABC Analysis, Bar Chart, CPM/ PERT etc 5. 4 M's Planning and scheduling (Money Management (Fund Monitoring), Maintenance, Material, Manpower) 6. Scrutiny and verification of various documentation and correlation Of Drawings etc. 7. Project Documentation 8. Monitoring and reporting on project progress. 9. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project. 10. Developing project timelines and schedules. 11. Facilitating and attending project meetings. 12. Providing regular updates (minimum “twice” in a month) to user department or Authority on project status. 13. Any Statutory compliances.
9	Project Management Consultant for Bridges	<ol style="list-style-type: none"> 1. Quality Assurance 2. Billing 3. Co ordination of all agencies & to act as a project coordinator 4. ABC Analysis, Bar Chart, CPM/ PERT etc 5. 4 M's Planning and scheduling (Money Management (Fund Monitoring), Maintenance, Material, Manpower) 6. Scrutiny and verification of various documentation and correlation Of Drawings etc. 7. Project Documentation 8. Monitoring and reporting on project progress. 9. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project.

Sr. No	Category of Consultancy Services	Brief scope of Work
		<ul style="list-style-type: none"> 10. Developing project timelines and schedules. 11. Facilitating and attending project meetings. 12. Providing regular updates (minimum “twice” in a month) to user department or Authority on project status. 13. Any Statutory compliances.
10	Consultant For Land Acquisition	<ul style="list-style-type: none"> 1. Preparation of Land Acquisition proposal complete as per Requirement of Revenue Department. 2. Valuation of structures. 3. Valuation of trees. 4. Valuation of bore-wells, water supply pipes. 5. Preparing of various notices of collector office. 6. Complete L.A. process completion including J.M.S. Co-ordination between various govt. agencies, till land is transferred to PWD Ownership including all transfer entries. 7. Private negotiation proposal preparation including market Value calculation, structure valuation and tree valuation. And Presentation to collector. 8. All approval including Collector office, Irrigation, PWD, Town-Planning, Forest, Agricultural Department. 9. Collecting Ownership record from Gram Panchayat, Municipal Corporations. 10. Demarcation of site incordination with Authorities and owners of Pieces of land. 11. Videography of site. 12. Social Impact Analysis. 13. Along with ppt presentation. 14. Preparation of land plan and authentication from land records Authorities. 15. Any Statutory compliances.

Sr. No	Category of Consultancy Services	Brief scope of Work
11	Consultant For Forest and Environmental Clearances	<ol style="list-style-type: none"> 1. Preparing project report for obtaining NOC of forest & Environment Clearance Certificate. 2. Collection of necessary data require for NOC/clearance. 3. Co-ordination with various Departments. 4. Preparation of drawing details required for NOC/clearance. 5. Preparation of PPT. 6. Any Statutory compliances.
12	Chartered Accountants /Company Secretary	<ol style="list-style-type: none"> 1. Preparation and verification of Cash flow related to BOT/Annuity Projects 2. Assessing the Feasibility of project from Banks/Dept perspective. 3. Verifying the Marketability of project. 4. To act as statutory audit for Public Works Project. 5. Benefit Cost Ratio. 6. Project feasibility on financial ground. 7. Acting as Financial Consultant of the project as whole. 8. Financial know how and evaluation of project. 9. Any Statutory compliances.
13	Consultant for Preparation of DPR for ROB/RUB/Flyover/ BOT projects/PPP Etc Projects	<ol style="list-style-type: none"> 1. Preparation and verification of cash flow related to BOT Projects. Assessing the feasibility of project from Banks perspective. Verifying the marketability of project. 2. Detailed Topographical Survey with total station with all details, preparation of contour plan, site plan, preparation of master and line plan based on requirement of user department Along with PPT presentation. 3. <ol style="list-style-type: none"> a. Preparation of Land Acquisition proposal Complete. b. Valuation of structures c. Valuation of Tress.

Sr. No	Category of Consultancy Services	Brief scope of Work
		<p>d. Valuation of Bore wells.</p> <p>e. Valuation of water supply pipelines Complete.</p> <p>f. Preparation of various notice of collector office.</p> <p>g. Complete L.A. process completion including J.M.S. Co-ordination between various Govt. agencies, till land is Transferred to PWD ownership including all transfer entries.</p> <p>h. Private negotiation proposal preparation including market value calculation, structure valuation, tree valuation and presentation To collector.</p> <p>i. All approval including collector office Irrigation, PWD, Town Planning, Forest Agriculture Dept.</p> <p>j. Collecting Ownership from Grampanchayat, Municipal Corporation.</p> <p>k. Demarcation of site by Dy. Superintendent of Land records.</p> <p>l. Videography of site</p> <p>m. Social impact Analysis along with PPT presentation</p> <p>4. a. Environment Clearance</p> <p>b. MPCB Clearances.</p> <p>c. Forest clearance</p> <p>d. Mining Clearance.</p> <p>e. Corporation and Local authority clearance</p> <p>f. Social Impact analysis</p> <p>g. Co-ordination for fast Railway GAD approval</p> <p>h. Co-ordination with PWD officials and other Govt. (State and Central) departments. Along with PPT presentations.</p> <p>5. Preparation of plan, elevation section, electrical layout, drainage Layout as per IRC standard.</p> <p>6. Geological, Geotechnical investigation along with carrying out all the necessary tests, soil tests and submitting the detailed test report with samples and also taking bore at bridges, ROB, RUB,</p>

Sr. No	Category of Consultancy Services	Brief scope of Work
		<p>Flyover or any required location of site and submitting the bore log with necessary data and bore samples Carrying out the structural design & submitting the detailed designs of all the Structural components of the project as per IRC standard.</p> <ol style="list-style-type: none"> 7. Carrying out the Roads Safety Audit from the Road Safety consultant and make the necessary corrections suggested in the Project. 8. Preparation of preliminary and working drawings, detailed Estimate, draft tender papers of the project. 9. Submission of the detailed drawing of each component and Submission of detailing of reinforcement & Schedule. 10. Approval at all PWD levels & all Statutory Permissions. Submission of methodology of execution of work along with bar chart/PERT/CPM as per the requirement of user Department along with PPT presentation 11. Any Statutory compliances. 12. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project.
14	Consultant for Fire Fighting	<ol style="list-style-type: none"> 1. To carry out survey for risk assessment and fire fighting for Commercial and Residential Buildings. 2. Preparation of Estimates, BOQ, tender specification and Supervision during execution of works. 3. To carry out fire safety audit. 4. To conduct various test necessary for fire protection and hazard 5. Provides the feasibility studies of fire protection system 6. Designing the fire fighting systems 7. Providing strategy to cover all relevant fire safety systems that are required, e.g. structural fire resistance, access and facilities for fire services, design, location and protection of escape routes along with ppt presentation

Sr. No	Category of Consultancy Services	Brief scope of Work
		<p>8. Providing and Preparation layout for fire fighting with approval From appropriate Authority. All the above should be performed strictly in accordance with National Building Codes and practices norms</p> <p>9. Any Statutory compliances.</p>
15	Geotechnical investigation services	<ol style="list-style-type: none"> 1. Core strength /Plate load Test 2. Bore data evaluation 3. Physical & Chemical tests (Field & in - house test) 4. R.Q.D. test and report 5. Safe Bearing capacity 6. Geological Analysis 7. Expert option on typical sub soil condition. 8. Any Statutory compliances.
16	Consultant for Legal Advisory services	<ol style="list-style-type: none"> 1. Providing legal opinion on issues referred to by PWD 2. Rendering services and providing opinion, as and when referred, On matters related to Arbitrations/Court Cases of PSUs/Govt. Departments on Contractual Disputes, Service matters, Environmental Litigation. 3. Handling notices and other legal queries, as and when referred. 4. Representing PWD before any Court of Law or Tribunal or Statutory Body or quasi-judicial authority or Arbitrators/Arbitral Tribunals under the relevant act(s) and any other proceedings, as And when referred. 5. Conducting legal due diligence, as and when referred 6. Providing advice related to Legal matters of the Company in Indian Perspective as and when referred. 7. Legal Vetting of draft notices, agreements, bidding documents, etc. 8. Any Statutory compliances. 9. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project.

Sr. No	Category of Consultancy Services	Brief scope of Work
17	Software development Services	<ol style="list-style-type: none"> 1. Estimation 2. Tender preparation 3. Billing 4. Supervision 5. Accounting 6. Stores 7. Documentation and their inter connection. 8. Cross checking of activities 9. Any other relevant to department 10. Rest house building. 11. To Support and Assist technical knowhow in respective of any Existing in use software. 12. Any Statutory compliances. 13. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project.
18 & 19	Technical Expert and Advisory Services & Techno-Economic Advisor / BOT / PPP Expert Services	<ol style="list-style-type: none"> 1. Providing Technical opinion on issues referred to by PWD 2. Rendering services and providing opinion, as and when referred, On matters related to Arbitrations/Court Cases of PSUs/Govt. Departments on Contractual Disputes, Service matters, Environmental Litigation. 3. Handling notices and other Technical queries, as and when Referred. 4. Representing PWD before any Court of Law or Tribunal or Statutory Body or quasi-judicial authority or Arbitrators/Arbitral Tribunals under the relevant act(s) and any other proceedings, as And when referred. 5. Conducting Technical due diligence, as and when referred

Sr. No	Category of Consultancy Services	Brief scope of Work
		<ol style="list-style-type: none"> 6. Providing advice related to Technical matters of the Company In Indian Perspective as and when referred. 7. Technical Vetting of draft notices, agreements, bidding documents, etc. 8. Any Statutory compliances. 9. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project.
20	Consultant Services Gardening Horticulture	<ol style="list-style-type: none"> 1. Providing Schematic drawing & Concept at initial stage. 2. Preparation of detailed estimate 3. Preparation & getting Sanctions for statutory requirements. 4. Preparation and providing BOQ’s. 5 Providing and Preparation of PPT’s as and when required for Presentation at various levels. 6. Providing and Preparation of various specifications. 7. To Assist Authority at various levels and stages as and wherever Required/found to be necessary. 8. Coordination of various agencies in the interest of completion of Work. (As and if Required.) 9. Providing and Preparation of Surface and Subsurface Drawings And layout. 10 Any Statutory compliances.

21 Consultant / Consultancy firms
Services for MEP works of
Buildings

1. To carry out survey for risk assessment, fire fighting, electrical works, HVAC etc for Commercial and Residential Buildings.
2. Preparation of Estimates, BOQ, tender specification and Supervision during execution of works.
3. To carry out fire, electrical safety audit.
4. To conduct various test necessary for fire protection and hazard
5. Provides the feasibility studies of fire protection system
6. Designing the fire fighting systems
7. Providing strategy to cover all relevant fire safety systems that are required, e.g. structural fire resistance, access and facilities for fire services, design, location and protection of escape routes along with ppt presentation
8. Providing and Preparation layout for fire fighting with approval From appropriate Authority.
All the above should be performed strictly in accordance with National Building Codes and practices norms
9. Any Statutory compliances.

22 Architectural Services for Conservation of Heritage Buildings and Structures

1. Providing Schematic & Concept design at initial stage.
2. Preparation of detailed Architectural Plan, Elevation Section & Submission Drawing etc (With 3D).
3. Preparation & getting Sanctions for statutory requirements.
4. Preparation and providing BOQ's.
5. Preparation and providing various MCP/HVAC Drawings wherever Required.
6. Providing initial and general furniture layout for understanding Purpose.
7. Providing Structural design drawings and stability certificates from structural Engineer (including approval from competent authority)
8. Providing and Preparation of PPT's as and when required for Presentation at various levels.
9. Providing and Preparation of various specifications.
10. To Assist Authority at various levels and stages as and wherever Required/found to be necessary.
11. Coordination of various agencies in the interest of completion of Work. (As and if Required.)
12. Providing and Preparation of Surface and Subsurface Drawings And layout.
13. Any Statutory compliances.

• **TERMS & CONDITIONS –**

1. Architect/Consultant must provide hard as well as Soft copies to authorities as & when Required.
2. All Services rendered to Authority will always be remaining property of Government.
3. Any drawings & special service (if any) will not be copied or repeated elsewhere without Prior Written permission of authority.
4. Above scope is broadly mentioned. However depending upon the requirement of projects, Details Scope of work will be mentioned in tender documents/offer, which shall be binding Upon Consultants and fees shall be adjusted accordingly.
5. To act as a technical as well as Project advisor in the interest of “quality as a whole” outcome of the project.
6. Any Statutory compliances is mandatory to Consultants.

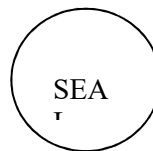
FORM - 1

APPLICATION FORM FOR EMPANELMENT

Information to be furnished by the Applicant

Sr. No.	Particulars	Details
1.	Name of Organization/firm/entity	
2.	Permanent Address	
3.	Responsible Contact Person and Designation	
4.	Telephone No.	
5.	Mobile No. (in operation)	
6.	Fax No.	
7.	Email ID	
8.	Applied For	
9.	Details regarding Demand Draft/ Pay order for Scrutiny Fee as mentioned in EOI.	
10.	Organization Details	Attached Separately in Form 2
11.	Details of Directors/Partners/Proprietors	Attached Separately in Form 3
12.	List of Consultancy Assignments completed	Attached Separately in Form 5
13.	List of Consultancy Assignments in progress	Attached Separately in Form 6
14.	Financial Status	Attached Separately
15.	List of permanent professional Employees and Key Personnel mentioning their specialization, qualifications, experience and association with the firm	Attached Separately
16.	List of equipments available with the firm	Attached Separately
17.	Affidavit	Attached Separately

Place:
Date



Signature of the Applicant

Name & Designation

FORM -2

ORGANISATIONAL DETAILS

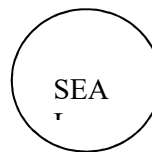
Sr. No.	Parameter	Details
1	Organizational Set-up: • Year of Establishment/ In Public works department/ Registration • Status of Firm (Proprietorship/Partnership/Limited/Any other) • Name of Directors/Partners/ Proprietors • Empanelment with Govt. Organizations (Mention names along with copies of Certificates if any)	
2	Employee Strength: • Technical • Non Technical • Financial/Accounting • Other	
3	Applied for:-	
4	Subjects related documents	

Note:-

1. Necessary documents to prove above facts shall be attached (duly attested).
2. Details of the CV's of Technical Staff along with proof of their employments with the firm, qualification should be submitted.
3. If required, Public Works Department may verify the submitted documents independently.
4. The Practicing Architects of the Architectural firm/Consultant should be registered with Council of Architects and valid certificate to that effect shall be enclosed.
5. Valid Professional license/Certificates shall be attached

Place:-

Date :-



Signature of the Applicant

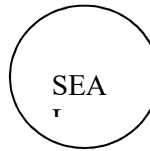
Name & Designation

FORM – 3

APPLIED FOR:-

DETAILS OF DIRECTORS / PARTNERS / PROPRIETORS

Sr. No.	Name of Partners/Directors/ Proprietors	Academic Qualifications	Designation	Address/ Phone/Fax /Email
1.				
2.				
3.				
4.				
5.				



Signature of the Applicant

Name & Designation

Place:-

Date :-

FORM- 4

APPLIED FOR:-

NUMBER OF PERSONNEL IN THE ORGANISATION OR ASSOCIATE FIRMS.

Sr. No.	KEY PERSONNEL/FIRM	Number			
		Name	Designation	Experience > 10 years.	Experience between 5 to 10 years.
1.					
2.					
3.					

SEA
r

Signature of the Applicant

Name & Designation

Place:-

Date :-

Note :-

1. The details of the key personnel for Corresponding Consultancy service must be entered
2. In case there is any change in the list of Key personal after empanelment, then such changes shall be got approved from the Authority prior to the appointment of New Key personal. However the max number of changes shall be limited to 30 % of the total no. of key personals indicated in this form.
3. If the replacement of key personals exceeds 30 % then fresh empanelment will be mandatory.
4. The qualification & experience of the replaced key personal shall be equal or higher than the key person being replaced.
5. Detailed C.V. of the above key personnel along with Certificate issued by the firm regarding employment of the professional with the firm (clearly indicating date of employment with the firm) shall be attached.

SEA
r

Signature of the Applicant

Name & Designation

FORM - 5

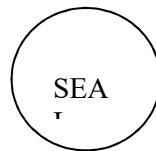
APPLIED FOR:-

**LIST OF MAJOR CONSULTANCY ASSIGNMENTS COMPLETED
IN LAST 5 YEARS**

Sr. No	Name Of the completed Work/Project with address	Short description of Consultancy Assignment as Prime consultant OR JV OR Associate.	Scope of Services rendered.	Name and add. of Owner/Client	Value of Work/Project	Period of Work/Project Completion. (In Months)		Liquidated Damages, if any, imposed on Consultant	Any other relevant information
						Stipulated	Actual		
1	2	3	4	5	6	7	8	9	10

Note :-

- 1 The list of Works/Projects mentioned above should be substantiated with documentary evidence such as Work Orders/Contract Agreements and Completion Certificates duly attested.
- 2 Applications received without necessary documentary evidence are liable to be rejected.
- 3 Certificate from client issued by an officer not below the rank of Executive Engineer or equivalent for Govt./Semi Govt. works & authorized Signatory of Private Institutes shall be attached



Signature of the Applicant

Name & Designation

Place:-

Date :-

FORM - 6

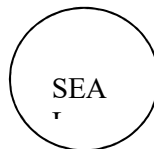
APPLIED FOR:-

LIST OF MAJOR CONSULTANCY ASSIGNMENTS IN PROGRESS

Sr. No	Name Of the completed Work/ Project with address	Short description of Architectural OR Consultancy Assignment as Prime consultant OR JV OR Associate.	Scope of Services rendered.	Name And add. of Owner/ Client	Value of Work/ Project	Date Start of Work/ Project	Stipulated time of Completion	Status of Work	Any other relevant information
1	2	3	4	5	6	7	8	9	10

Note:

1. The list of Works/Projects mentioned above should be substantiated with documentary evidence such as Work Orders/Contract Agreements duly attested.
2. Applications received without necessary documentary evidence are liable to be rejected.



Signature of the Applicant

Name & Designation

Place:-

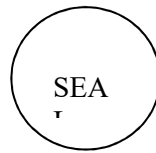
Date :-

FORM - 7

FINANCIAL STATUS

Sr. No.	Financial Year	Turnover (Rs.)
1.	2020-21	Rs.
2.	2021-22	Rs.
3.	2022-23	Rs.

Note: Certified copies of audited Balance Sheets/Chartered Accountants Certificates to be enclosed.



Signature of the Applicant

Name & Designation

Counter Signed By CA

Place:-

Date :-

FORM - 8

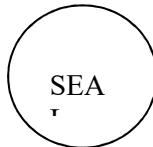
APPLIED FOR:-

LIST OF EQUIPMENTS AVAILABLE WITH THE FIRM

Sr. No.	Name of Equipment	Type	Year of make	Nos.
1	2	3	4	5
1	Computers			
2	Plotters			
3	Printers			
4	Software	1.		
		2.		
		3.		
5	Additional equipments if any			

Place:-

Date :-



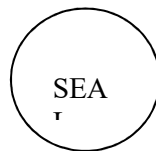
Signature of the Applicant

Name & Designation

FORM- 9

DETAILS OF LITIGATION/DISPUTE OVER LAST 7 YEARS.

S.N.	Particulars of Litigations/Arbitration /Disputes/actions	Name of Party/Institute/ Organizationn concern against whom the litigation/arbitration is preferred.	Date of Litigation/ Arbitration	Present stage of Litigation/ Arbitration	Remarks.
1	2	3	4	5	6



Signature of the Applicant

Name & Designation

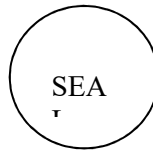
Place:-

Date :-

FORM - 10

DETAILS OF AWARDS.

S.N.	Particulars of Awards.	Name of Awardees	Date of awards	Remarks.
1	2	3	4	5



Signature of the Applicant

Name & Designation

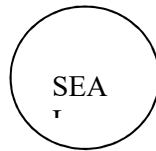
Place:-

Date :-

FORM - 11

**WORKS/JOB ASSIGNED DURING PERIOD OF
EMPANELMENT (IF ANY)**

S. N.	Name of work, Project with Address.	Consultancy assignment as prime consultant OR Joint Venture OR Associates.	Value of Project.
1	2	3	4



Signature of the Applicant

Name & Designation

Place:-

Date :-

ANNEXURE -I

AFFIDAVIT

(TO BE SUBMITTED ON NON JUDICIAL STAMP PAPER OF MINIMUM Rs 500/- DULY CERTIFIED BY NOTARY PUBLIC)

Affidavit of Mr.S/o
R/o.....

I, the deponent above named do here by solemnly affirm and declare as under:

- 1 That I am the Proprietor / Authorized signatory of M/s.having its Head Office /Regd. Office at
- 2 That the information / documents / Experience certificate(s) submitted by M/s along with this 'REQUEST FOR QUALIFICATION PROPOSAL for Empanelment of Consultants/ Consultancy Firms ' to Public Works Department are genuine and true and nothing has been concealed.
- 3 I shall have no objection in case Public Works Department verifies them from issuing authority(s). I shall also have no objection in producing the original copy of the document(s), in case Public Works Department demands so for verification.
- 4 I hereby confirm that in case, any document, information & /or certificate submitted by me is found to be incorrect/false/fabricated, Public Works Department at its discretion may disqualify /reject my application for prequalification out rightly and also debar me/ M/s from participating in any future tenders/ EOIs.

Deponent

I,, the Proprietor / Authorized signatory of M/s, do hereby confirm that the Contents of the above Affidavit are true to my knowledge and nothing has been concealed there from and that no part of it is false. If found wrong I will liable for action under Indian Penal Code.

Verified atthisday of

Deponent

